

# **Collective Bargaining Agreement**

Between

**RIGEL SHIPPING CANADA INC.**

Hereinafter referred to as

The COMPANY

**And**

**CANADIAN MERCHANT SERVICE GUILD**

Hereinafter referred to as

The GUILD

**Expiry Date: August 31st, 2027**

**TABLE OF CONTENTS**

<u>ARTICLE #</u>			
1.	PURPOSE AND SCOPE	PAGE	3
2.	MANAGEMENT RIGHTS	PAGE	3
3.	DISCRIMINATION	PAGE	4
4.	MEMBERSHIP AND DUES DEDUCTION	PAGE	4
5.	GUILD REPRESENTATION	PAGE	5
6.	BOARDING OF VESSELS	PAGE	5
7.	OFFICERS' DUTIES	PAGE	6
8.	DEFINITIONS	PAGE	6
9.	PROBATIONARY OFFICERS	PAGE	7
10.	SENIORITY	PAGE	7
11.	LAYOFF AND RECALL	PAGE	8
12.	TOURS OF DUTY AND HOURS OF WORK	PAGE	8
13.	EXTRA OVERTIME	PAGE	10
14.	MEALS	PAGE	10
15.	WAGE ADMINISTRATION	PAGE	10
16.	PAID LEAVE SYSTEM	PAGE	11
17.	GROUP INSURANCE POLICY	PAGE	11
18.	TRANSPORTATION COSTS	PAGE	12
19.	EMPLOYEE RESIGNATION	PAGE	13
20.	LEAVES OF ABSENCE	PAGE	13
21.	HEALTH AND SAFETY	PAGE	14
22.	DRUG AND ALCOHOL TESTING	PAGE	15
23.	FAMILY VISITATION	PAGE	15
24.	DISCIPLINE	PAGE	15
25.	MARINE DISASTER	PAGE	15
26.	GRIEVANCE AND ARBITRATION PROCEDURE	PAGE	16
27.	STRIKES AND LOCKOUTS	PAGE	18
28.	GENERAL PROVISIONS	PAGE	18
29.	DURATION AND RENEWAL	PAGE	19
	APPENDIX "A" - WAGE SCHEDULE	PAGE	20
	L.O.U. No. 1 - CLOTHING POLICY	PAGE	21
	L.O.U. No. 2 - HIRING NEW OFFICERS	PAGE	22/23
	L.O.U. No. 3 - LEAVE SYSTEM	PAGE	24/25
	L.O.U. No. 4 - LEGAL DEFENCE INSURANCE	PAGE	26
	L.O.U. No. 5 - APPLICATION OF THE COLLECTIVE AGREEMENT	PAGE	27
	L.O.U. No. 6 - EDUCATION ALLOWANCE	PAGE	28
	L.O.U. No. 7 - MANNING LEVELS	PAGE	29
	L.O.U. No. 8 - ABNORMAL OPERATIONS	PAGE	30
	L.O.U. No. 9 - REGISTERED RETIREMENT SAVINGS PLAN	PAGE	31
	L.O.U. No. 10 - UNION / MANAGEMENT CONSULTATION MEETINGS	PAGE	32
	L.O.U. No. 11 - SATELLITE TELEVISION SYSTEM	PAGE	33
	L.O.U. No. 12 - WAITING PERIOD FOR BENEFITS	PAGE	34

**BOLD PRINT** denote changes from the previous Collective Agreement

**Article 1 - PURPOSE AND SCOPE**

1.01 The purpose of this Agreement is:

- (a) To establish terms and conditions of employment and related matters for Officers covered by this Agreement;
- (b) to establish a procedure for final settlement of differences concerning the interpretation, administration, application of alleged violation of any of the provisions of this Agreement.

1.02 This Agreement applies to all Officers of the Company covered by the certification order of the Canada Labour Relations Board, File 555-3695, dated January 25, 1994. This Agreement may be amended at any time by mutual agreement of the parties hereto.

A party proposing an amendment shall submit a written draft of the suggested amendment to the other party to the agreement along with a notice in writing of the suggested time and place of a joint meeting to discuss the proposal.

A party proposing an amendment under the foregoing provision shall give the other party at least (7) clear days notice.

Before any amendment to this Agreement becomes operative it shall be reduced to writing, it shall state the effective date of the amended provision and it shall be executed in the same manner as the Agreement.

1.03 The Company acknowledges the Guild as the sole bargaining agent for Officers covered by this Agreement.

1.04 The Company operates, owns, manages and/or bareboat charters ships in Canada, in both home trade voyages as well in foreign voyages as defined by the Canada Shipping Act. It is recognized by the parties that the bulk of the trade is in the Great Lakes, Quebec and the Maritime Provinces.

1.05 Any notice required to be given to the Guild pursuant to this Agreement shall be delivered or transmitted by fax to the Office of the Guild, at **1020 Rue Bouvier, Suite 400, Québec, Québec G2K 0K9** or at any other address which the Guild may designate and which the Guild shall notify the Company in writing.

1.06 Any notice required to be given to the Company pursuant to this Agreement shall be delivered or transmitted by fax to the Head Office of the Company at P.O. Box 5151, Shediac, New Brunswick, E4P 8T9; Telephone (506) 533-9000, Fax number (506) 533-9010.

**Article 2 - MANAGEMENT RIGHTS**

2.01 The Company has and shall retain the exclusive right to manage its business and direct its working forces in the most economical manner possible. The Company has the right to hire, discipline and discharge for just cause, and promote / demote Officers in accordance with the provisions of this Agreement.

- 2.02 The right of any Officer to employment with the Company will be conditional upon the Officer being medically fit to perform his/her duties and in possession of a medical fitness card. The Company reserves the right to require a medical examination of any present or future Officer at any time by a medical practitioner approved by the Canadian Coast Guard, and to require certification from a medical practitioner that the Officer or applicant for employment is medically fit to perform the duties of the job in question. Where the Company requires a present Officer to undergo a medical examination (apart from any examination required to maintain the Officer's medical fitness card), the Company will pay the fee charged for the examination.

### **Article 3 - DISCRIMINATION**

- 3.01 The Company will not discriminate against an Officer because of membership in the Guild or activity authorized herein on behalf of the Guild or for exercising his/her rights under the Canada Labour Code or as provided by this Agreement.
- 3.02 The Guild agrees not to intimidate or coerce or threaten Officers in any manner that will interfere with or hinder the effective carrying out of this Agreement and the principles contained herein, and will assist and co-operate with the Master and other Management representatives of the Company in maintaining discipline aboard ship.
- 3.03 The Company and the Guild agree that they will not threaten, intimidate or unlawfully discriminate in the workplace against any Officer for reasons of race, national or ethnic origin, colour, religion, age, sex (including pregnancy and childbirth), marital status, family status, disability (as under the Canadian Human Rights Act), a conviction for which a pardon has been granted or political affiliation with a legitimate political party.

### **Article 4 - MEMBERSHIP AND DUES DEDUCTION**

- 4.01 The Company agrees to retain in its employ only members in good standing of the Guild. Such members shall, as a condition of employment, maintain their membership in the Guild for the duration of this Agreement.
- 4.02 An Officer is deemed to be a member in good standing of the Guild until the Guild determines that the Officer is not in good standing pursuant to the Guild's Constitution, Rules and Regulations, and until the Guild gives notice in writing to the Company that the Officer is not in good standing.
- 4.03 The Guild shall indemnify the Company, its vessels, Officers, servants and agents and hold it or any of them harmless against any and all suits, claims, demands and liabilities that arise out of or by reason of any action taken by it, them or any of them for the purpose of complying with the provisions of this section or that arise out of or by any reason of reliance by it, them or any of them on any list or notice furnished to the Company by the Guild pursuant to the provisions of this section, or by reason of compliance by the Company with provisions of Article 4.10.

- 4.04 Any person not a member of the Guild, hired or promoted to the position of an Officer, shall, **prior to commencing work with the Company**, make application for membership in the Guild. Such application may be made by e-mail, fax or otherwise directed to the Administration Office or sub-office of the Guild.
- 4.05 The actual selection and hiring of Officers shall be at the discretion of the Company. Officers who are not accepted by the Company must be notified in writing of the reason of rejection, with a copy provided to the Guild. The Company shall only be required to show that it acted reasonably in judging the employee unsuitable for employment.
- 4.06 When an Officer is dispatched on a ship upon the Company's request, and is refused by the Master for just cause, this Officer shall be paid out of pocket transportation expenses to and from the vessel and one days pay.
- 4.07 The Guild agrees that membership in the Guild of an Officer shall not be denied, suspended or terminated for any reason other than in accordance with the Constitution, Rules and Regulations of the Guild.
- 4.08 Should the Company require an Officer to present himself/herself for an employment interview at the Company's office in Shediac Cape, or any other location not in the vicinity of the Officer's residence, he/she will be reimbursed for reasonable travelling expenses according to the Company's travel expense policy.
- 4.09 The Company agrees to deduct from the wages of each Officer the monthly dues and/or assessments and/or initiation fees and/or any other amounts as specified by the Guild. The deductions will be made from the Officer's first pay cheque of each month and remitted to the Guild's Administration offices by the end of each calendar month in which the deduction was made.

#### **Article 5 - GUILD REPRESENTATION**

- 5.01 The Guild agrees to notify the Company in writing of the names of its officers and to inform the Company in the same manner of any changes and thereafter, the Company shall conduct all its dealings with the Guild through these designated representatives.

#### **Article 6 - BOARDING OF VESSELS**

- 6.01 The Company agrees to issue passes to authorized representatives of the Guild for the purpose of consulting with the Officers aboard vessels of the Company covered by this Agreement in respect to Guild business. These passes must meet the requirements imposed under new ISPS Code and will require photo identification.
- 6.02 Authorized representatives of the Guild may board, and remain on board, the vessels only while they are in port. Arrangements to board a vessel must be made through the Company's office, on reasonable notice. Any Guild representative boarding a vessel must immediately report to the Master or his/her designate. While on board, Guild representatives may confer with Officers, but otherwise may engage in discussion only with the Master in respect of any dispute or grievance. Guild representatives shall not have the right to interfere in any way with the operations of the vessel.

- 6.03 The Company upon receiving a waiver, in form satisfactory to the Company, of any claim for any damage resulting from any accident or injury in or about Company property, shall thereupon issue a pass to each such representative enabling him/her to board the Company's vessels while in port for the purpose set out in this Section. In the event the Guild withdraws the privilege of boarding Company vessels from the designated Guild representative, the Guild undertakes to notify the Company to revoke such pass.
- 6.04 The Guild representative shall not violate any provision of this Agreement or interfere with the Officers aboard the vessel or retard the work of the vessel, subject to the penalty of revocation of the pass granted by the Company pursuant to this Section.
- 6.05 The Company assumes no responsibility for securing passes to or through property owned or controlled by others, but the Company agrees to co-operate with the Guild in securing such passes.

#### **Article 7 - OFFICERS' DUTIES**

- 7.01 An Officer shall not be required to perform any duties usually assigned to unlicensed crew members.
- 7.02 The Company will utilise Deck Officers for the purpose of tying up or locking.
- 7.03 In the event of a new Officer joining the Company, he will receive on-board training from another Officer who is familiar with the duties of the position being filled. The training will be performed during the existing Officer's normal work period. The existing Officer will not be required to perform extra duty due to training.

#### **Article 8 - DEFINITIONS**

- 8.01 In this Agreement "Day" means a twenty-four (24) hour day commencing at 0000 hours one day and ending at 2400 hours on the same day.
- 8.02 In this Agreement words importing male persons include female persons and corporations, words in the singular include the plural and words in the plural include the singular.
- 8.03 In this Agreement where a number of days expressed to be "Clear Days" are prescribed, both the first day and the last day shall be excluded.
- 8.04 In this Agreement, Department mean Deck Department or Engineering Department.
- 8.05 In this Agreement, "Officer" means certified First Mate, Second Mate, Third Mate, Second Engineer, Third Engineer, Fourth Engineer **and Electrical Officer.**
- 8.06 In this Agreement, "Vessel" or "Ship" or "Company Vessel" means a ship owned, operated or bareboat chartered by the Company.
- 8.07 In this Agreement "Year of Service" means a period consisting of twelve (12) months.

**Article 9 - PROBATIONARY OFFICERS**

- 9.01 An Officer shall be considered to be a probationary Officer until he/she has been employed by the Company in the bargaining unit for a period of two (2) consecutive Tours of Duty. During the period of probation, the Officer's suitability for permanent employment will be assessed by the Company.
- 9.02 At any time during the period of probation, an Officer may be released by the Company if the Company judges the Officer unsuitable for permanent employment. In the event a probationary Officer grieves his/her release, the Company shall only be required to show that it acted reasonably in judging the Officer unsuitable for permanent employment with the Company.
- 9.03 If further time is required to properly assess a potential employee's suitability for permanent employment, the probationary period may be extended for one (1) additional tour with the agreement of the Guild.

**Article 10 - SENIORITY**

- 10.01 For the purpose of this Agreement, seniority is the total length of continuous service as an Officer.
- 10.02 If two or more Officers have the same seniority date, the eldest shall be deemed to have the most seniority.
- 10.03 The Company will prepare and post on appropriate bulletin boards, by January 15 of each year, listings showing the seniority of Officers. One copy of these listings will be sent to the Guild.
- 10.04 In the event an Officer is promoted to a position outside this bargaining unit, he/she will continue to accrue seniority provided he/she has maintained his/her membership in the Guild.
- 10.05 An Officer shall lose his/her seniority standing and shall have his/her name removed from all seniority lists in any one of the following cases:
- a) Where the Officer voluntarily quits;
  - b) Where the Officer is discharged for cause;
  - c) Where the Officer is laid off and fails to return to work within fifteen (15) days after the Company has delivered written notice to him/her and to the Guild by prepaid registered post advising him/her to return to work;
  - d) Where an Officer has been laid off because of lack of work for a continuous period of more than twenty-four (24) months.

- 10.06 In the selection of Officers for promotion within the bargaining unit, where ability and qualifications are equal, seniority in the acting position will be the determining factor.
- 10.07 Notwithstanding any other provisions contained in this agreement, the Company may at its discretion promote a Company Officer in order to fill a temporary vacancy for a period not exceeding sixty (60), but at or before expiry of that sixty (60) day period, the Company shall fill the vacancy in accordance with the express provisions of this agreement.
- 10.08 When a new Officer is hired by the Company, and is to be trained in a lower rank, he will not displace another existing Officer from his regular position or Tour of Duty in such a manner that would affect the normal income of the existing Officer. An existing Officer's leave will not be carried further into the hole than normally contemplated without the Officer's consent. This may require the Officer that is being trained to be carried aboard the vessel as a supernumerary.

#### **Article 11 - LAYOFF AND RECALL**

- 11.01 The Company agrees that in matters relating to the selection of Officers for layoff and recall, where ability and qualifications are equal, seniority will be determined by length of service in the position the Officer is in at the time of layoff, so that if the Company must reduce the size of the workforce in any given position, the Officer who has held that position for the least amount of time will be the one laid-off, and recall will be in reverse order of layoff.
- 11.02 Notice of layoff will be given in accordance with the provisions of the Canada Labour Code.
- 11.03 An Officer who is laid off will retain his/her seniority and the right to recall for work for a period of twenty-four (24) months from the date of layoff provided he/she reports to the Company for work when recalled. An Officer who is recalled in conformity with the provisions of this Agreement and does not report for work within 15 days will have his/her employment terminated for just cause.
- 11.04 Notice of recall will be by telephone and will be provided at least seventy-two (72) hours in advance of the scheduled report time unless exceptional circumstances do not permit this. It is the responsibility of the Officer to ensure that the Company is always advised of how best to contact the Officer for purposes of recall from layoff.

#### **Article 12 - TOURS OF DUTY AND HOURS OF WORK**

- 12.01 The normal tour of duty for Officers on the vessels will be approximately **forty five (45)** days onboard a ship followed by **equivalent** days of leave off ship. The Company will do everything possible to maintain this schedule but reserves the right to extend or shorten this schedule to allow the vessel to reach the port determined by the Company to be appropriate for employees to leave or join the vessel. Officers will have the right to work an alternative system, **of not less than thirty-five (35) days onboard a ship followed by an equivalent day of leave off ship,** with the approval of his relief and Company.



- 12.02 Officers shall work an eight (8) hour day, however Officers shall be expected to work any hours necessary to operate, overhaul, or otherwise preserve the safety, efficiency, and operation of the vessel and crew. The regular hours for any Officer shall be eight (8) hours per day. Normal sea watches shall be four (4) hours on and eight (8) hours off. Officers may be required to work up to four (4) additional hours per day for any operation described in this section, before extra overtime accrues. It is expressly understood that these four (4) hours per day are at the discretion of the Master and Chief Engineer, and are not mandatory and will only be used within normal shipboard practice.
- 12.03 Shifts shall be as assigned by the Master with due consideration given to seniority and ability.
- 12.04 Should an Officer fail to report for duty as scheduled, the officer he/she was to replace must remain on duty until a substitute is secured. The extra hours worked by the Officer remaining on watch will be owed to him / her by the Officer who was missing from his / her watch and must be repaid.
- 12.05 When a vessel is at a dock, an Officer may leave the vessel but must return to the vessel not less than thirty (30) minutes prior to his/her assigned shift or to the time of sailing, whichever comes first. The time of sailing will be posted on the notice board.
- 12.06 With the prior approval of the Master or Chief Engineer, which shall not be unreasonably withheld, an Officer may, while the vessel is in port, canalling, or at anchor, make private arrangements with other Officers to exchange watches thereby enabling him/her to go ashore. There shall be no additional cost to the Company as a result of any such exchange of watches.
- 12.07 If an Officer misses a vessel due to the fact that it sails before the posted sailing time, he/she will notify the Master by telephone within two (2) hours of the original posted sailing time, and if the Officer joins the vessel at the first point where it can be boarded, he/she will be reinstated and reimbursed his/her transportation costs to the vessel, provided he/she notifies the Master as soon as possible of his/her intention to rejoin the vessel. There will be no break in service of the Officer under these circumstances.
- 12.08 If an Officer misses a vessel due to circumstances for which he/she cannot be held responsible, he/she will be reinstated provided he/she promptly notifies the Master or the Company's office of his/her intention to rejoin the vessel and rejoins the vessel at the first point where it can be boarded. All transportation costs will be borne by the Officer.

**Article 13 - EXTRA OVERTIME**

- 13.01 All hours worked in excess of twelve (12) hours in a day and eighty-four (84) hours in a week are considered extra overtime.
- 13.02 Extra overtime worked will be compensated at the rate of time-and-one-half an employee's regular hourly rate.
- 13.03 Extra overtime will be recognized only when it has been approved by the Master in writing prior to the overtime being worked.
- 13.04 No employee shall be required to perform more than sixteen (16) hours of continuous work, excluding meal hours, in a twenty-four (24) hour period.
- 13.05 The Master will ensure that overtime work is distributed equitably among the Officers.
- 13.06 Any work necessary for the safety of the vessel, passengers, crew or cargo, or for the saving of or rendering assistance to other vessels, lives, property or cargoes, will be performed at any time on immediate call by all Officers and notwithstanding any provisions of this Agreement which might be construed to the contrary, in no event will overtime be paid for the work performed in connection with these emergency duties of which the Master will be the sole judge. Further, the Master may, whenever he/she deems it advisable, require any Officer to participate in lifeboat or other emergency drills without incurring overtime.

**Article 14 - MEALS**

- 14.01 The Company will reimburse Officers for reasonable meal expenses incurred in the course of following the Company's instructions with respect to joining, leaving, or transferring to and from a ship.
- 14.02 Officers who are entitled to meals while on Company business will be reimbursed upon submission of *itemized* receipts for reasonable costs incurred by them in the purchase of meals when the Company is unable to provide the Officer with a meal(s) on board a ship.
- 14.03 All Officers shall be permitted ½ hour free from work for the purpose of eating each meal.

**Article 15 - WAGE ADMINISTRATION**

- 15.01 The basic rates of pay for the Officers covered by this Agreement shall be as set forth in the wage schedules in Appendix "A" attached hereto and forming part of this Agreement. Wages include any amounts required to be paid by statute on account of vacation pay and statutory holidays.

- 15.02 When an Officer is temporarily assigned by the Master to a higher paid position, for a period of at least one (1) shift, for the purpose of replacing an Officer who is injured, sick or absent, the Officer will receive the rate of the position to which he/she has been temporarily assigned by the Master. If assigned to a lower paid position for the purpose of replacing an Officer who is injured, sick, or absent, the Officer will continue to receive the rate of his/her regular position rather than the lower rate of the position to which he/she has been temporarily assigned.
- 15.03 Wages will be paid by way of direct deposit into the Officer's bank account no later than Friday following the end of each pay period. The pay stub will be sent to the Officer aboard the vessel. Each Officer must provide the Company with an authorization for direct deposit and all relevant banking information and any changes thereto.

**Article 16 - PAID LEAVE SYSTEM**

- 16.01 The Company's leave system, whereby Officers receive a regular biweekly pay cheque during their approximately **forty five (45)** days on board the vessel followed by approximately **forty five (45)** days on leave or as outlined in the schedule set out in Article 12.01, is designed to compensate Officers in respect of statutory holidays, vacation pay and hours worked in excess of forty (40) hours per week.
- 16.02 For every day worked, an Officer is credited with one day's leave.
- 16.03 Subject to Article 12 - TOURS OF DUTY AND HOURS OF WORK, an Officer will begin his/her period of leave once he/she has earned approximately **forty five (45)** days' leave or as outlined in the schedule set out in Article 12.01.
- 16.04 An Officer may make a written request to extend his/her tour of duty in order to accumulate a longer period of leave. Approval will be at the discretion of the Company and will be subject to operational considerations, but not to the detriment of another Officer wishing to return to work.
- 16.05 A minimum of seven (7) days' notice in writing must be given to the Master by an Officer intending to take leave.
- 16.06 Having regard to the need of the Company to be able to continue to operate its vessels with sufficient qualified Officers at all times, the right to begin a period of leave is conditional upon the approval of the Company. Such approval will not be unreasonably withheld.
- 16.07 Officers who possess leave days in excess of ten (10) days at their scheduled return to vessel date may at their request, have these leave days in excess of 10 paid out in a lump sum through regular payroll deposit.

**Article 17 - GROUP INSURANCE POLICY**

17.01 The Company will continue to make available to the Officers group insurance coverage including life insurance (inclusive of dependent life insurance), long-term disability insurance, health care (inclusive of vision care and prescription drugs) and dental care providing benefits that are no less favourable to the employees than in force on August 31<sup>st</sup>, 1999, subject to the following conditions:

- (a) Employees will pay a maximum of \$15.00 per prescription;
- (b) The Company reserves the right to change insurance carriers from time to time;
- (c) Upon the request of the Guild, the Company will provide the Guild with the financial justification for any change in benefits.

17.02 The total premium cost for coverage for each Officer will be shared between the Company and the Officer on the following basis:

- Company 80 %
- Officer 20 %

**Article 18 - TRANSPORTATION COSTS**

18.01 **The Company will arrange transportation to the Ship from the closest designated airport and return. If the Officer resides outside a radius of 100 kilometers from the airport the Company will pay round trip mileage at the current posted rate.**

18.02 To be eligible to have the Company pay the transportation costs, the Officer must complete his/her assigned tour of duty. If an employee quits or is dismissed for cause, transportation costs will not be paid by the Company.

18.03 Whenever possible, an Officer shall be given, 96 but no less than 72 hours notice prior to joining his vessel. If the Officer is not available at his/her normal place of contact 96 hours prior to his/her scheduled return to his vessel, he/she shall contact the office and provide new contact information. On the day of travel, either joining or leaving the vessel for a normal Tour of Duty, an Officer shall be credited with one half day of work, and one half day of leave, regardless of whether the Officer works that day or does not work that day. An officer shall be compensated at his/her hourly rate of pay for each hour worked in excess of six (6) hours on crew change day on approval by the Master or Chief Engineer.

18.04 In the event that an Officer is transferred by the Company from one vessel to another vessel of the Company, the Company shall continue to pay the Officer his regular lay-day rate of pay, and benefits, and reasonable expenses during the time period necessary to enable him/her to make his/her transfer.

18.05 The mode of transportation will be determined by the Company in each case.

18.06 The Company will reimburse Officers for reasonable hotel expenses incurred in the course of following the Company's instructions with respect to joining a ship. Officers will be required to provide the Company with an itemized receipt for all expenses.

- 18.07 In the event an employee is injured or becomes ill and a medical doctor determines that he/she must leave the vessel as a result, the Company will pay the Officer's cost of transportation to the hospital or to the Officer's residence.
- 18.08 If the Company requests an Officer to use his/her own vehicle in the course of Company business, including the joining of a ship, the Company shall reimburse the Officer for the cost involved. **In accordance with the current posted rate.**
- 18.09 If the Company requests an Officer to attend to any Company business, without limiting the generality of the foregoing, it will be without loss of pay or benefits and the Company shall reimburse the Officer for all reasonable expenses incurred by him/her upon production of acceptable receipts and vouchers.
- 18.10 In the event that an Officer either joining or leaving a vessel is detained overnight, the Company will arrange and pay for suitable single room hotel accommodations whenever possible or reimburse for accommodation costs supported by receipts. In addition the Company will pay \$125 per day to the Officer. The travel allowance is to be claimed on the normal Travel Expense Claim Form and does not need to be supported by vouchers.

The Company will reimburse members within 2 weeks of receipt of Travel Expense Claim Form at the head office.

#### **Article 19 - EMPLOYEE RESIGNATION**

- 19.01 When an Officer decides to resign from employment with the Company, he/she must give the Master or the Company Office ten (10) days notice in writing.
- 19.02 An Officer who fails to give proper notice of resignation in accordance with Article 19.01 and who is working on board a vessel at the time of his/her resignation will be penalized to the extent of ten (10) days pay, which may be deducted by the Company from any pay due to the Officer at the time he/she resigns.
- 19.03 The Company will not pay the cost of transportation from the vessel to an Officer's home where an Officer resigns while working on board a vessel. Should an Officer work less than thirty (30) days of his/her scheduled tour of duty, the Company shall be entitled to recover all related expenses incurred while joining the vessel, and benefits paid will be only at the minimum required by Canadian Labour Law. If the ship is trading outside of Canadian waters and the Company is required to repatriate the Officer, the cost of repatriation will be deducted from the Officers pay cheque.

#### **Article 20 - LEAVES OF ABSENCE**

- 20.01 An Officer who has completed fifty-one (51) days or the number of days outlined in the schedule set out in Article 12.01, of continuous employment, will be granted bereavement leave when death occurs to a member of his/her immediate family, that is, his/her father, mother, spouse, common law spouse, child, brother, sister, parents-in-law and

grandparents. The Officer granted leave to attend the funeral will be paid at his/her basic rate for time lost up to a maximum of five (5) days, excluding travel time. The Company will pay transportation costs from the vessel to the Officer's home under these circumstances.

- 20.02 Employees will be entitled to reasonable leave of absence without pay in the event of either illness or injury to himself/herself or a member of his/her immediate family.
- 20.03 Officers will be entitled to child care leave in accordance with the provisions of the Canada Labour Code.
- 20.04 Claims for leave under this Article must be supported by proper medical or bereavement evidence upon returning to the vessel, otherwise the Officer forfeits his/her right to employment with the Company.
- 20.05 An Officer returning from leave under Article 20.01 or Article 20.02 will notify the Company's office seventy-two (72) hours in advance of the time he/she is ready to return to the vessel.
- 20.06 In the event an Officer has been elected or appointed to attend a Guild convention or to carry out other business of the Guild, if the Officer gives fifteen (15) clear days notice to the Company and if a satisfactory replacement is found, the Company shall, for this purpose, grant leave of absence without pay to the Officer. When the Guild reports to the Company that the Officer is ready to return to work after completing the Guild business, he/she shall be entitled to return to his/her vessel at the earliest convenient date.
- 20.07 The Company will assist in providing adequate time off without pay for Officers wishing to attend school to either maintain their present qualifications or upgrade their certifications, when mutually agreed and in the best interest of the Company.

#### **Article 21 - HEALTH AND SAFETY**

- 21.01
  - a) A Shipboard Safety Committee, having at least one Officer representative on it, shall be established to promote safe and healthy working conditions for the persons employed on vessels of the Company.
  - b) The Committee shall hold meetings as necessary but not later than every three (3) months unless both parties agree to postpone or cancel a meeting.
  - c) Minutes of the meetings will be kept by an Officer and forwarded to the Company's Safety Officer for information and circulation.
- 21.02 All safety regulations which are or come into effect by the Company shall be strictly adhered to by each Officer. Failure of an Officer to comply with safety regulations may be cause for dismissal.
- 21.03 No animals or pets will be permitted on board a ship.

**Article 22 - DRUG AND ALCOHOL POLICY**

22.01 The Guild and the Officers recognize that the Company has a drug and alcohol policy in place that is binding upon the Officers covered by this agreement. **The Company shall provide the Guild written notice of changes to the policy prior to implementation.**

**Article 23 - FAMILY VISITATION**

23.01 With the prior approval of the Master, which will not be unreasonably withheld, an Officer may, only while the vessel is in port, bring his/her spouse and family aboard for a visit, with the exception of children under twelve (12) years of age. Immediately upon coming on board, the Officer and his/her family members must sign a waiver releasing the Company from all liability and while on board must observe the Company's safety policy.

**Article 24 - DISCIPLINE**

- 24.01 No Officer shall receive a written reprimand or warning, be suspended or be dismissed, except for just cause.
- 24.02 The Company, when dismissing an Officer shall give that Officer notice in writing of his/her dismissal and the reasons for the dismissal.
- 24.03 The Company agrees not to introduce as evidence in a hearing related to disciplinary action any document from the file of an Officer, the existence of which the Officer was not aware at the time of filing or within a reasonable period thereafter.
- 24.04 Disciplinary information which may have been placed in the personnel file of an Officer shall not be relied on for disciplinary purposes after thirty (30) months have elapsed since the disciplinary action was taken, provided that no further disciplinary action has been recorded during this period. Upon written request of an Officer, the personnel file of that Officer shall be made available once per year for the examination in the presence of an authorized representative of the Company.
- 24.05 Refusal of any Officer to work as directed or to obey lawful orders of his/her superior Officers may be grounds for dismissal. Any Officer who leaves a vessel without being properly relieved will forfeit his/her job with the Company.
- 24.06 The Guild agrees to cooperate with the Company to instruct each Officer to assist and to cooperate with the Master and Company Executives to maintain discipline on board ship.

**Article 25 - MARINE DISASTER**

25.01 An Officer, who, while employed by the Company, suffers loss of clothing or other personal effects of any kind because of a marine disaster or shipwreck shall be compensated by the Company for such a loss, up to a maximum of two thousand dollars (\$2,000.00).

25.02 An Officer or his/her estate making a claim under this section shall submit reasonable proof to the Company of the actual loss he/she has suffered.

**Article 26 - GRIEVANCE AND ARBITRATION PROCEDURE**

26.01 "Grievance" shall mean a statement in writing that is submitted in accordance with the applicable procedure contained in this Article and which sets out any difference relating to the interpretation, application, administration or alleged violation of any provision of this Agreement.

26.02 "Day", for the purpose of this Article, shall mean any day that is not Saturday, Sunday or one of those holidays described in Letter of Understanding No. 5 of this Agreement.

26.03 "Grievor" shall mean the Officer(s) concerned, the Guild or the Company as the case may be.

26.04 It is agreed that a final and binding settlement of all grievances shall be arrived at in accordance with the terms of this grievance and arbitration procedure.

26.05 Before presenting a grievance, an Officer shall first discuss the matter with the Master / Chief Engineer. If the Officer is not satisfied with the Master's / Chief Engineer's response, a grievance may be advanced in accordance with the steps set out in this Article.

26.06 **The grievance must be filed no later than the tenth (10<sup>th</sup>) day following the end of the tour during which the grievance arose.**

26.07 Step One: The grievance shall be given to the Master / Chief Engineer, who will give his reply in writing within three (3) days of his receipt of the grievance.

26.08 Step Two: If the grievor is not satisfied with the Master's / Chief Engineer's reply, or if a reply has not been given, the grievance may be referred to the Personnel Officer. This referral shall be made no later than two (2) days after the expiration of the three (3) day period for reply at Step One. A meeting with respect to the grievance will be convened by the Personnel Officer within ten (10) days after the referral of the grievance to Step Two. The meeting will be attended by the Personnel Officer, the grievor and a witness. The Personnel Officer or his/her designate shall give his/her reply in writing within five (5) days after the Step Two meeting has been held.

26.09 Step Three: If the grievor is not satisfied with the reply of the Personnel Officer or his/her designate, or if a reply has not been given, the grievance may be referred to the General Manager or his/her designate. This referral shall be made no later than five (5) days after the expiration of the five (5) day period for reply at Step Two. A meeting with respect to the grievance will be convened by the General Manager or his/her designate within thirty (30) days after the referral of the grievance to Step Three. The meeting will



be attended by the General Manager (or his/her designate) and the Secretary-Treasurer of the Guild (or his/her designate) and, subject to their availability, anyone else any party considers could assist in resolving the matter at issue. The General Manager or his/her designate shall give his/her reply in writing within ten (10) days after the Step Three meeting has been held.

- 26.10 A Guild grievance or a Company grievance shall be submitted at Step Three, to the General Manager of the Company or the Secretary-Treasurer of the Guild (or his/her designate) respectively, within ten (10) days of when the circumstances giving rise to the grievance were known or ought reasonably to have been known by the party grieving. The Step Three meeting and reply to the grievance shall be in accordance with the provisions of Article 26.09.
- 26.11 Failing settlement at Step Three of the grievance procedure, a grievance may be referred to arbitration within twenty (20) days of receipt of the reply at Step Three.
- 26.12 The parties agree that in most cases, arbitrations will be heard by single arbitrators, appointed by agreement of parties. However, both parties reserve their right to require the appointment of a three-person arbitration board.
- 26.13 The party referring a grievance to arbitration shall, in accordance with the time limits set out in 26.11, give written notice of the referral to the other party and shall indicate in the notice whether a single arbitrator or three-person arbitration board is desired. If the referring party selects a single arbitrator, the notice shall contain the name of the suggested arbitrator. If the referring party suggests a three-person board, the notice shall contain the name of that party's nominee to the board.
- 26.14 The party receiving notice of the referral of a grievance to arbitration must respond in writing to the notice within five (5) days of receiving it. If arbitration by single arbitrator has been suggested, and the receiving party agrees, the receiving party shall so indicate in its response, and shall indicate agreement with the arbitrator proposed by the referring party or suggest another arbitrator for consideration by the referring party. In the event of agreement on arbitration by single arbitrator but disagreement on the arbitrator suggested by the referring party, the parties shall have a further five (5) days to agree on the appointment of an arbitrator, and shall make every effort to agree on an arbitrator who can hold the hearing within thirty (30) calendar days of appointment. If agreement on an arbitrator is not reached within this further five (5) day period, either party may apply to the Minister of Labour for the appointment of an arbitrator.
- 26.15 If the referring party has suggested arbitration by a three-person board, the receiving party shall indicate in its response within the time limit set out for response in Article 26.14 and shall indicate in its response the name of its nominee to the board. The referring party shall then have five (5) days from its receipt of the response to name its nominee to the board, and the nominees shall have a further five (5) days within which to agree on the appointment of a board chair. The nominees shall make every effort to agree on a chair who can hold the hearing within thirty (30) calendar days of appointment. If agreement on a chair is not reached within this further five (5) day period, either nominee may apply to the Minister of Labour for the appointment of a chair.

- 26.16 Each party shall normally be responsible for its own expenses (including the cost of its nominee in the case of a three-person board) and the parties shall share equally the compensation and expenses of the single arbitrator (or board chair). However, the arbitrator (or board chair) may consider submissions from the parties and where the arbitrator or arbitration board judges it appropriate in the circumstances, make, as part of the award, an order that the successful party in the arbitration ought to have some or all of its costs paid by the unsuccessful party.
- 26.17 If advantage of the provisions of this Article has not been taken within the time limits specified herein, the grievance shall be deemed to have been abandoned and cannot be reopened. Time limits in this Article may be extended only by written agreement between the Company and the Guild.

### **Article 27 - STRIKES AND LOCKOUTS**

- 27.01 The Guild and the Company declare it to be their common intention that all controversies shall be resolved amicably in accordance with the provisions of this Agreement, and to this end:
- a) The Guild agrees that there shall be no strikes, slowdowns or stoppage of work for any cause; and
  - b) The Company agrees that there shall be no lockout for any cause during the term of this Agreement.
- 27.02 The Company will not expect Officers to cross a lawful picket line in an industry related to the business of the Company nor to perform the work of the people on strike. However, Officers will be expected to remain on board the vessel and perform their regular duties.

### **Article 28 - GENERAL PROVISIONS**

- 28.01 Nothing in this Agreement will be construed so as to affect the obligations of the parties under the provisions of the Canada Shipping Act, or other legislation, or to impair in any manner whatsoever the authority of the Master.
- 28.02 Where Officers are displaced due to automation, mechanization, or permanent reduction in the number of Officers because of the sale of a vessel, layoff, recall and severance will be determined as follows:
- a) Officers with less than three (3) years seniority with the Company shall have their employment terminated and will be entitled to severance pay equal to two (2) days basic pay per year of service with the Company calculated at the date of termination of employment.
  - b) Officers with at least three (3) years seniority with the Company will be laid off and remain on the recall list pursuant to the provisions of Article 11, with entitlement to be placed on other vessels as vacancies occur provided they are qualified to perform the available work.

- c) Should an Officer not be offered a placement on another Company vessel within ninety (90) days of being laid off, and he/she shall be entitled to severance pay equal to two (2) days basic pay per year of service with the Company calculated at the date of layoff.

28.03 The Company will give an eight (8) week written notice to those Officers who are subject to layoff. Should an Officer not receive the eight (8) week notice, the Company shall pay to the Officer the pro-rated portion for which the Officer was not given notice.

**Article 29 - DURATION AND RENEWAL**

29.01 This Agreement shall take effect on the date of signing and shall remain in full force and effect until the **31<sup>st</sup> day of August, 2027**, and shall, without further act of the parties be renewed from year to year thereafter, unless written notice of desire to amend, modify or cancel any term hereof is given by either party to the other, not later than one hundred and twenty (120) days prior to the expiry of this Agreement. All changes shall become effective on the date of signing with the exception of wages which shall be retroactive to **September 1, 2022**.

29.02 In the event neither party gives notice to reopen one hundred and twenty (120) days prior to expiry, allowing the Agreement to continue on a year to year basis, either party may give written notice of desire to amend, modify or cancel any term thereof one hundred and twenty (120) days prior to the anniversary date, in any year, in which case this Agreement shall terminate on the anniversary date in that year.

Appendix "A" together with Letters of Understanding Numbers One to Twelve, are attached to and form part of this Agreement.

**IN WITNESS WHEREOF the parties hereto have signed this Agreement  
The day of March, 2023.**

**RIGEL SHIPPING CANADA INC.**

**CANADIAN MERCHANT SERVICE GUILD**

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**Appendix "A"**


The following wage schedule shall be effective September 1, **2022**:

<b><u>Position</u></b>	<b><u>Basic Daily Rate</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Overtime Hourly Rate</u></b>
<b><u>Chief Mate/ Second Engineer/Electrical Officer</u></b>			
<b><u>Effective 1 Sept., 2022</u></b>	<b><u>\$315.90</u></b>	<b><u>\$39.49</u></b>	<b><u>\$59.23</u></b>
<b><u>Effective 1 Sept., 2023</u></b>	<b><u>\$326.96</u></b>	<b><u>\$40.87</u></b>	<b><u>\$61.30</u></b>
<b><u>Effective 1 Sept., 2024</u></b>	<b><u>\$336.77</u></b>	<b><u>\$42.10</u></b>	<b><u>\$63.14</u></b>
<b><u>Effective 1 Sept., 2025</u></b>	<b><u>\$345.19</u></b>	<b><u>\$43.15</u></b>	<b><u>\$64.72</u></b>
<b><u>Effective 1 Sept., 2026</u></b>	<b><u>\$352.09</u></b>	<b><u>\$44.01</u></b>	<b><u>\$66.02</u></b>
<b><u>Second Mate/ Third Engineer</u></b>			
<b><u>Effective 1 Sept., 2022</u></b>	<b><u>\$281.88</u></b>	<b><u>\$35.24</u></b>	<b><u>\$52.85</u></b>
<b><u>Effective 1 Sept., 2023</u></b>	<b><u>\$291.75</u></b>	<b><u>\$36.47</u></b>	<b><u>\$54.70</u></b>
<b><u>Effective 1 Sept., 2024</u></b>	<b><u>\$300.50</u></b>	<b><u>\$37.56</u></b>	<b><u>\$56.34</u></b>
<b><u>Effective 1 Sept., 2025</u></b>	<b><u>\$308.01</u></b>	<b><u>\$38.50</u></b>	<b><u>\$57.75</u></b>
<b><u>Effective 1 Sept., 2026</u></b>	<b><u>\$314.17</u></b>	<b><u>\$39.27</u></b>	<b><u>\$58.91</u></b>
<b><u>Third Mate</u></b>			
<b><u>Effective 1 Sept., 2022</u></b>	<b><u>\$247.79</u></b>	<b><u>\$30.97</u></b>	<b><u>\$46.46</u></b>
<b><u>Effective 1 Sept., 2023</u></b>	<b><u>\$256.46</u></b>	<b><u>\$32.06</u></b>	<b><u>\$48.09</u></b>
<b><u>Effective 1 Sept., 2024</u></b>	<b><u>\$264.16</u></b>	<b><u>\$33.02</u></b>	<b><u>\$49.53</u></b>
<b><u>Effective 1 Sept., 2025</u></b>	<b><u>\$270.76</u></b>	<b><u>\$33.84</u></b>	<b><u>\$50.77</u></b>
<b><u>Effective 1 Sept., 2026</u></b>	<b><u>\$276.17</u></b>	<b><u>\$34.52</u></b>	<b><u>\$51.78</u></b>

\* For those periodic voyages into the Arctic where the special skill of the experienced crew is required, each Officer shall be entitled to additional overtime compensation of thirty dollars (\$30.00) per day for each day onboard during the Arctic voyage.


**RIGEL SHIPPING CANADA INC.**

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**CANADIAN MERCHANT SERVICE GUILD**

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**LETTER OF UNDERSTANDING - NO. 1  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Clothing Policy

This will confirm that the Company will continue to apply its clothing policy to the Officers covered by this collective agreement.

Pursuant to the policy, the Company supplies one (1) pair of coveralls to each new Officer at the time the Officer first goes to work on a vessel, and thereafter two (2) additional pairs of coveralls during the first twelve (12) months of employment. Subsequently, coveralls are replaced as needed to a maximum of three (3) pairs of coveralls per year, one of which will be insulated if the ship is trading in Canada.

Each Officer, upon completion of one year of service with the Company and at the completion of each subsequent year of service is entitled to **a personal protective equipment allowance** totaling **up to \$300.00**. Applications for reimbursement must be supported by a receipt.

**PPE is identified as:**

- **Safety footwear**
- **Foul weather clothing**
- **Prescription safety glasses**
- **Custom fitted earplugs**

**RIGEL SHIPPING CANADA INC.**

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**LETTER OF UNDERSTANDING - NO. 2  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Hiring New Officers

All new Officers hired by the Company during the term of this Agreement shall be requested through the offices of the Guild. When a job vacancy occurs all new Officers shall be requested through the office of the Guild closest to the location of the vessel for which the request has been made. The Guild shall supply the name of the candidate along with any relevant documentation required by the Company for the purpose of evaluating and assessing if the candidate would be acceptable to the Company for employment.

The Guild agrees to co-operate fully with the management of the Company in obtaining qualified, reliable Officers to fill vacancies as they occur. When Officers are requested, the Guild, agrees that the Company's requirements will be filled as quickly as possible.

When presenting themselves for employment, Officers shall remit a discharge book and any other relevant documents that may be required by the Company to the Company's representative. If the candidate is not accepted by the Company as a result of or because of an error committed by the Company in placing a call for a replacement, the candidate shall be reimbursed any and all reasonable transportation costs to and from the vessel, living expenses supported by receipts and shall receive one (1) day's basic pay.

If a ship is delayed in transit and the candidate must stay overnight waiting for the vessel, the Company shall pay reasonable living expenses supported by receipts until the arrival of the vessel or until the call is cancelled and in the latter case, the Officer shall receive their wages from the date on which the Officer was to report to the vessel.

The Company and the Guild agree that where the Guild fails or is unable to fill a request for replacement personnel acceptable to the Company within forty-eight (48) hours of the receipt of the Company's request, the Company shall be free to engage such personnel through any other available source, subject to the following rules:

- a.) Where an Officer terminates his/her employment with the Company, he/she shall provide a minimum of forty-eight (48) hours written notice. Such notice shall be in writing. The Company shall immediately thereafter request the Guild to supply the required personnel. If the Guild is unable to dispatch the replacement personnel within forty-eight (48) hours, the Company may hire replacement personnel from any other source available.

RE: Hiring New Officers (continued)

- b.) When as indicated above, the Company does not provide the Guild with a minimum of forth-eight (48) hours notice for replacement personnel, the Guild shall in any event endeavour to dispatch the requested personnel within the time limits required by the Company. However, if the Guild is unable to dispatch within the time limits required by the Company, the Company shall be free to hire replacement personnel on a temporary basis only. Should this occur, the Captain upon hiring temporary personnel shall immediately notify the nearest Guild office so that the replacement personnel hired by the Company will be replaced by a Guild member as soon as possible.
- c.) Where an Officer is discharged for cause, the Company shall notify the nearest Union hall immediately with the request for replacement personnel. However, if the Guild is unable to dispatch within the time limits required by the Company, the Company shall be free to hire replacement personnel.
- d.) Where an Officer is discharged for cause, suspended or laid off from his/her employment, the Company shall immediately furnish to the Officer in writing the reasons for such discharge, suspension or layoff.

The minimum requirements for a candidate to apply for employment in positions covered by this Agreement are:

- In possession of valid MED certificate
- Appropriate Officer certification
- Tanker endorsement certificate, appropriate level
- Chemical tanker endorsement certificate, appropriate level
- Acceptable references and experience
- GMDSS certificate for certain positions
- Valid Passport

**RIGEL SHIPPING CANADA INC.**

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**LETTER OF UNDERSTANDING - NO. 3  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Leave System

**Purpose:**

Rigel Shipping Canada Inc. operates a “One for One” leave system for the Officers. The purpose of the leave system is to compensate an Officer for certain wages and benefits that accumulate to him/her under the requirements of Federal Labour Law while working on board ship.

**Coverage:**

The leave system is designed to sufficiently cover the following items:

- 1.) Rate differential for applicable hours beyond forty (40) hours or up to twelve (12) hours per day.
- 2.) Four (4) hours of overtime per day worked.
- 3.) Federal Statutory Holidays **(10)**.
- 4.) Vacation pay at 6.00%.

**Particulars:**

- 1.) Overtime incurred in regular work week.

Officers shall work hours in accordance with Article 12 of this agreement. It is understood that hours worked in excess of twelve (12) per day and eighty-four (84) per week shall be paid at the extra overtime rate.

- 2.) The leave system is designed to cover four (4) overtime hours per day at the rate of time and one half, however, the leave system will not be reduced if the overtime is not worked at the discretion of the Master and / or Chief Engineer.

**3.) Statutory Holidays:**

Federal Law recognizes the following **ten** statutory holidays. If an Officer works on a statutory holiday he/she is entitled to two and one-half times the daily rate.

- 01.) New Year’s Day
- 02.) Good Friday
- 03.) Victoria Day
- 04.) **Canada Day**
- 05.) **Labour Day**
- 06.) **National Day for Truth and Reconciliation**
- 07.) **Thanksgiving Day**
- 08.) **Remembrance Day**
- 09.) **Christmas Day**



**10.) Boxing Day**

**4.) Vacation Pay**

It is recognized that the leave system includes vacation pay at a rate of 6.0%.

***Effective September 1, 2017***

5.) Those Officers who have been continuously employed with the Company ten (10) or more years shall receive a monetary bonus of \$1500.00 on their ten (10) year anniversary date. Furthermore, a seniority bonus of one hundred dollars (\$100.00) per month to all positions added to regular pay commencing on the first month after reaching the ten (10) year anniversary of continuous employment with the Company.

6.) Those Officers who have been continuously employed with the company fifteen (15) or more years shall receive a monetary bonus of \$2000.00 on their fifteen (15) year anniversary date.

7.) Those Officers who have been continuously employed with the company twenty (20) or more years shall receive a monetary bonus of \$2500.00 on their twenty (20) year anniversary date.

**8.) Those Officers who have been continuously employed with the company twenty-five (25) or more years shall receive a monetary bonus of \$3000.00 on their twenty-five (25) year anniversary date.**

**RIGEL SHIPPING CANADA INC.**

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**LETTER OF UNDERSTANDING - NO. 4  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Legal Defence Insurance

The Company agrees to remit the sum of:

Effective September 1, 2008 - \$1470.83 per month

to the Guild to provide legal defence insurance to Guild members in good-standing covered by this Collective Agreement in the event of a marine mishap. This remittance shall be made monthly, not later than the fifteenth of the following month to the administrative offices of the Canadian Merchant Service Guild (Eastern Branch).

**RIGEL SHIPPING CANADA INC.**

**CANADIAN MERCHANT SERVICE GUILD**

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**LETTER OF UNDERSTANDING - NO. 5  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Application of the Collective Agreement to Rigel Shipping Canada Inc. Umbrella Companies

The parties hereby agree that the Collective Agreement between Rigel Shipping Canada Inc. and the Canadian Merchant Service Guild will apply to all vessels operated, owned or managed by any umbrella Company of Rigel Shipping Canada Inc.

**RIGEL SHIPPING CANADA INC.**

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**LETTER OF UNDERSTANDING - NO. 6  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Education Allowance

1. If an Officer is required by the Company to attend a training course **and/or is required by Transport Canada or any government regulatory agency to attend an examination, and/or training is required to maintain their Certificate(s) of Competency, including STCW**, the Company shall pay for the course and all costs related to the course including two-way transportation. During the period the said employee is on course, he/she shall not suffer any loss in basic hourly pay or benefits as provided by this Agreement. An Officer shall **be paid wages for each day spent training and travelling to/from training**. If an Officer is required by Transport Canada or any other government regulatory agency to attend a course to maintain his/her existing certificate, he/she shall be compensated as per section 1.
2. An Officer who receives Company-provided training as indicated in sections 1 or 2 must maintain his/her employment with the Company for two 2-month Tours of Duty (120 days on board). If the Officer leaves the employ of the Company prior to the completion of these required two Tours, the costs of the course shall be repaid to the Company on a pro-rata basis.

**RIGEL SHIPPING CANADA INC.**

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**LETTER OF UNDERSTANDING - NO. 7  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Manning Levels

The Company agrees to maintain the numbers of Officers and their classification (i.e. Chief Mate, 2<sup>nd</sup> Engineer, 2<sup>nd</sup> Mate, 3<sup>rd</sup> Engineer, and 3<sup>rd</sup> Mate) for the duration of this Collective Agreement.

**RIGEL SHIPPING CANADA INC.**

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*Brian Ritchie* 3/9/2023  
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*David Ritchie* 3/10/2023  
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**CANADIAN MERCHANT SERVICE GUILD**

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*Sarah Lewis* 3/9/2023  
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*S. Colley* 3/9/2023  
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*Tony Bennet* 3/9/2023  
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**LETTER OF UNDERSTANDING - NO. 8  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Abnormal Operations

In accordance with Tank Entry Procedures, and with the Master's prior approval, when it becomes necessary for Officers to work wearing breathing apparatus in confined or dangerous spaces such as slop, cargo or fuel tanks, they will be paid a premium of one hours pay in addition to their normal rate of pay for each such assignment.

**RIGEL SHIPPING CANADA INC.**

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*David Ritchie* 3/10/2023  
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*Long Pennington* 3/9/2023  
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**LETTER OF UNDERSTANDING - NO. 9  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Registered Retirement Savings Plan

The Company agrees to contribute to a group RRSP for all Officers, based on the following: Effective September 1, 2008, an amount equal to seven decimal zero percent (7.0%) of the Officer's regular earnings.

Personal contributions by Officers shall be permitted to the RRSP at any time, through payroll deductions, at any rate determined by the Officer. The Officer may elect to change his contribution rate up to a maximum of two (2) times per year.

**RIGEL SHIPPING CANADA INC.**

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*Brian Ritchie* 3/9/2023  
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*David Ritchie* 3/10/2023  
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**CANADIAN MERCHANT SERVICE GUILD**

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*S. Conolly* 3/9/2023  
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*Lory Bennbury* 3/9/2023  
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**LETTER OF UNDERSTANDING - NO. 10  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

RE: Union/Management Consultation Meetings

The parties hereby agree to the establishment of a Union Management Committee. Such a committee shall have equal representation from the Guild and Management and be chaired alternately between a representative of Management and a representative from the Guild. The Committee shall meet as often as deemed necessary by the Committee. Minutes of each meeting shall be kept and, once approved by the Committee, distributed to all vessels within the fleet.

The purpose of the Committee is to promote an effective exchange of information between management and the Officers covered by this collective agreement. It is further agreed that the topic of safety and security shall be discussed at these meetings.

**RIGEL SHIPPING CANADA INC.**

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*Brian Ritchie* 3/9/2023  
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*David Ritchie* 3/10/2023  
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**CANADIAN MERCHANT SERVICE GUILD**

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*S. Colly* 3/9/2023  
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*Tony Bennet* 3/9/2023  
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**LETTER OF UNDERSTANDING – NO.11  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

**RE: Satellite Television Systems**

The Company will place a Satellite Television System onboard all three vessels.

**RIGEL SHIPPING CANADA INC.**

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*Brian Ritchie* 3/9/2023  
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*David Ritchie* 3/10/2023  
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**CANADIAN MERCHANT SERVICE GUILD**

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*S. Collyer* 3/9/2023  
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*Tony Bennet* 3/9/2023  
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**LETTER OF UNDERSTANDING NO 12  
BETWEEN RIGEL SHIPPING CANADA INC.  
AND CANADIAN MERCHANT SERVICE GUILD**

**RE: Waiting period for benefits**

The parties hereby agree that the waiting period for commencement of the Group Insurance Policy and RRSP Benefit Plan for Officers covered under this Collective Agreement shall be ninety (90) days from date of hire by the Company.

**RIGEL SHIPPING CANADA INC.**

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*Brian Ritchie* 3/9/2023  
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*David Ritchie* 3/10/2023  
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**CANADIAN MERCHANT SERVICE GUILD**

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