



MOTOR FLEET PROPOSAL FORM

QBE
Mill Court
Mill Street
Stafford
ST16 2AX

Tel: (0)845 602 0983
Fax: (0)845 602 0984

ALL QUESTIONS MUST BE ANSWERED IN FULL - TICKS OR DASHES ARE INSUFFICIENT

SECTION 1 PROPOSER

Name of Proposer & Trading Title

Postal Address

Postcode

Business Description

How long have you traded?

Have you ever traded in another name? YES/NO If the answer is YES give details

Are you associated with other Companies?

Operators Licence number

Phone Number

Fax Number

E-mail

VAT Registration Number

Percentage of VAT recoverable

SECTION 2 DRIVERS

Disabilities and Medical Conditions

Do you or any person who may drive, suffer from or has at any time suffered from uncorrected defective eyesight or hearing, physical infirmity, mental illness, heart complaint, diabetes, epilepsy, fits or black-outs? YES/NO If the answer is YES give details below:

Name	Age	Details of Disability	Date Diagnosed	Details of Treatment	DVLA advised
					YES/NO
					YES/NO
					YES/NO

Convictions

Within the past 5 years, have you or anyone who to your knowledge will drive, been convicted of any motoring offence, disqualified from driving, or is any prosecution pending? YES/NO If the answer is YES give details below:

Name	Age	Date of Conviction	Offence Code	Penalty Points	Ban yrs/mths	Level if Alcohol related

Age/Experience

Give details below of any driver who is: (a) under the age of 25 (b) over the age of 65 or

(c) has not held a full UK driving licence for 2 years in respect of the class of vehicle being driven. If none, please state 'NONE'

Name	Age	Licence Type	Date Test Passed

If you have answered YES to any of the questions in Section2, please attach copies of the relevant driving licences to the proposal form

Accident/Claims history

Within the last 3 years, have you or any person who may drive, been involved in any accident, claim or loss? YES/NO

If the answer is YES, give details below, or if a fleet rated policy attach the confirmed claims experience or proof of no claims bonus.

Name	Date of Accident	Circumstances	Cost	Did a prosecution arise?
				YES/NO
				YES/NO
				YES/NO

SECTION 3 PREVIOUS INSURANCE

Name of Insurer

Policy Number

Expiry date

Has any insurer in the past 5 years refused you motor insurance or declined to renew your insurance

 YES/NO

Cancelled cover or imposed special terms

 YES/NO

If the answer to either question is YES, give details below:

SECTION 4 VEHICLES & TRAILERS

How many vehicles are currently owned by you?

How many vehicles are operated by you?

What is the estimated maximum market value of any group of vehicles kept at the same premises? £

Do you own other vehicles not covered by this insurance? YES/NO If the answer is YES give details below:

Are any vehicles owned or registered to someone else? YES/NO If the answer is YES give details below:

Has any vehicle been modified, adapted, or fitted with any special apparatus? e.g. lift, crane etc. YES/NO If the answer is YES give details below:

Details of Vehicles to be Insured

Make & Model	Purchase date	GVW/cc/Seats	Type of body	Year of make	Estimated value	Registration Number	Cover

Trailers

Make & Model	Type	Estimated value	Serial identification number	Owned, Leased or Hired	Cover

SECTION 5 USE

What is the general nature and purpose of use?

Will the vehicles be used for hire and or reward? YES/NO

Are passengers carried for hire or reward? YES/NO

What is the nature of goods carried?

If Passenger Carrying Vehicles are the vehicles used for:

Private Hire YES/NO

Public Hire YES/NO

Express Shuttle YES/NO

Stage Use YES/NO

Town or City Bus Service YES/NO

Rural Bus Service YES/NO

Will the vehicles be used for the commercial travelling/soliciting for orders? YES/NO

Will the vehicles be used airside; at airports in areas normally closed to the public? YES/NO If the answer is YES give details below:

Will the vehicles be used for the carriage of hazardous/dangerous goods? YES/NO If the answer is YES give details below:

Will the vehicles be used on the Continent of Europe? YES/NO If the answer is YES give details below:

Number of trips per annum	Number of days per annum		List Countries visited

DECLARATION

I/we declare that to the best of my/our knowledge and belief the answers given on this proposal whether by me/us or on my/our behalf, are complete and true and that I/we have not withheld any information. If this proposal has been completed on my/our behalf, I/we agree the person is deemed to be my/our agent and not an agent for QBE Insurance (Europe) Limited and that I/we have read the information provided before signing the form.

PRIVACY STATEMENT

Any personal information provided when applying for this policy or in connection with its administration, including the notification and handling of any claim, will be recorded and processed by us in accordance with the Data Protection Act 1998. If the personal information includes sensitive personal data (such as health details or details of criminal convictions) you consent to the information being used for specified purposes and being disclosed to specified parties as listed under 'Privacy and Cookies Policy' on our website at www.qbeeurope.com.

Where personal information is provided about another person, you confirm that such person has been informed of our identity, the purposes for which their personal data will be processed and the disclosures which may be made (each as set out above) and they have consented to the processing of their personal information (including sensitive personal data) in this way.

I/We confirm that I/we have read and understood the above Declaration, Privacy Statement and the 'Important Notes' overleaf

For your own benefit and protection you should read the important notes and declaration section of this proposal form overleaf carefully before signing. If you do not understand any point please ask for further information.

Proposers signature

Date

Please print name and position

ADDITIONAL INFORMATION

Please use this area if there is insufficient space on the form for any of your answers.

Question No.	Details

IMPORTANT NOTES - You should keep a complete record of all information supplied to us (see insurer information under), including copies of all letters. Full details of your policy terms and conditions are available on our website at www.qbeeurope.com. Alternatively, please ask your insurance broker for a full copy of the policy.

Material Facts: When completing this Proposal Form, you must disclose to QBE Insurance (Europe) Limited all material facts and failure to do so could result in your policy being invalidated. Material facts are those which might influence the acceptance or assessment of your Proposal e.g. driving convictions, vehicle modifications. If you are in any doubt as to whether a fact is material, you should disclose it. Failure to do so may completely invalidate your insurance and leave you without cover. It is an offence under the Road Traffic Act to withhold or suppress any material information, or to make a false statement to obtain motor insurance.

Fraud Act 2006: If you provide an answer/information which you know is untrue, or deliberately fail to provide information that we have requested (e.g. previous accidents) you may be committing a criminal offence.

Claims and Underwriting Exchange and Motor Insurance Anti-Fraud and Theft Database: Your details and those of anyone insured to drive under this policy, who must be made aware of this, may be passed to the Claims and Underwriting Exchange Register (CUE) and the Motor Insurance Anti-Fraud and Theft Register (MIAFTR) both of which are run by Insurance Database Services Ltd (IDSL). We will use the information obtained from these registers to validate your claims history. Under the conditions of your insurance policy with us, you must tell us about any incident (such as an accident or theft) which may or may not give rise to a claim. We will pass information relating to this incident to the above registers.

We also exchange information with the Police and/or other Insurers and/or other organisations through various other databases in order to check information provided and prevent fraudulent claims. If false or inaccurate information is provided, or similar applications have been made to other insurance companies and fraud is identified, details will be passed to fraud prevention agencies and other insurance companies to prevent fraud and money laundering. Further details explaining how the information held by fraud prevention agencies may be used and details of the organisations data is shared with can be obtained by visiting www.QBEurope.com, e-mailing dpa@uk.qbe.com or writing to DPA, QBE Insurance (Europe) Limited, One Coval Wells, Chelmsford, CM1 1WZ or telephoning 01245 272700.

Motor Insurance Database: Your policy details will be added to the Motor Insurance Database (MID), run by the Motor Insurers' Bureau (MIB). MID data may be used by the DVLA and DVLENI for the purpose of Electronic Vehicle Licensing and by the Police for the purposes of establishing whether a driver's use of the vehicle is likely to be covered by a motor insurance policy and/or for preventing and/or detecting crime. If you are involved in an accident (in the UK or abroad), other UK insurers and the Motor Insurers' Bureau may search the MID to obtain relevant document information.

Persons pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on the MID.

You can find out more about this from us or at www.mib.org.uk

Choice of contract law

UK law allows both you and us to choose the law and jurisdiction applicable to the policy. Unless it is agreed otherwise, the law that applies to this contract is the law of that part of the United Kingdom where your principal premises is located.

In addition any legal proceedings between you and us in connection with this contract will only take place in the courts of that part of the United Kingdom where your principal premises is located and are subject to the exclusive jurisdiction of that court.

Data Protection: Any personal information provided when applying for this policy or in connection with its administration, including the notification and handling of any claim, will be recorded and processed by us in accordance with the Data Protection Act 1998

If the personal information includes sensitive personal data (such as health details or details of criminal convictions) you consent to the information being used for the purposes set out below and being disclosed to the parties listed below.

Where personal information is provided about another person, you confirm that such person has been informed of our identity, the purposes for which their personal data will be processed and the disclosures which may be made (each as set out below) and they have consented to the processing of their personal information (including sensitive personal data) in this way

Personal information is used for the following purposes:

- a) to administer the policy, including underwriting, validation of claims history, claims handling and issuing renewal information and documentation;
- b) to carry out research and analysis and create statistical and testing information and for the purposes of customer profiling (including with transactional information);
- c) to help prevent and detect fraud or loss and recover debt;
- d) where required or permitted by law.

Personal information may be disclosed to the following third parties:

- a) other members of the QBE Insurance Group for the purposes set out above. A list of companies in the QBE Insurance Group is available on request;
- b) other insurers and reinsurers of the risk written under this policy and the your broker;
- c) agents and service providers appointed by us to carry out activities in connection with the policy including claims handling and investigative agents and general service providers including providers of IT systems and maintainers;
- d) credit reference and fraud databases and law enforcement bodies;
- e) potential purchasers of the whole or part of the our business.

We may share information with other firms and public bodies, including the police and statutory and/or authorised bodies, in order to substantiate information, law enforcement, electronic licensing and to prevent or detect fraud, by accessing and updating various databases. If false or inaccurate information is provided and fraud is suspected, this fact will be recorded and the information will be available to other organisations that have access to the databases. Details of databases accessed or contributed to are available on request.

Personal information may be transferred to third parties in countries outside the European Economic Area which may not have the same standards of protection for personal data as the UK. We will ensure that such transfers comply with data protection law and that the personal information is kept securely and protected from unauthorised access.

We maintain physical, electronic and procedural safeguards to protect your personal information and follows strict security procedures in the storage and disclosure of personal information to safeguard the data and prevent unauthorised access to or loss of such information.

We may monitor and record communications with you (including phone conversations and emails) for compliance and quality control purposes.

Should you wish to receive a copy of the information held or if there are any queries in relation to the way such information is used or any inaccuracies in the data it should write to the Data Protection Officer at QBE Insurance (Europe) Limited, Plantation Place, 30 Fenchurch Street, London EC3M 3BD.

QBE Insurance (Europe) Limited is a member of the QBE Insurance Group. QBE Insurance (Europe) Limited is Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Registration Number 202842.

For your own benefit and protection you should read the important notes and declaration section of this proposal form over leaf carefully before signing. If you do not understand any point please ask for further information.

Broker/Intermediary use only.

Client classification - Please advise whether the client is classified as a Retail Customer or Commercial Customer for the purposes of FCA regulations.

Tick:- Retail () Commercial ()