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## BUSINESS INTERRUPTION GROSS EARNINGS WORKSHEET

Name of Insured: \_\_\_\_\_

	Column 1 Actual Values for Most Recent Year Completed (\$) <u>period</u> start: _____ mo. _____ yr. end: _____ mo. _____ yr.	Column 2 Estimated Values for Next Year (\$) Important: Please see Note 2 <u>period</u> start: _____ mo. _____ yr. end: _____ mo. _____ yr.
<b><u>REVENUE</u></b>  1. Gross Sales revenue from sales and services  2. Adjustments to gross sales discounts given, returns and allowances, bad debts  3. Net Sales (1 minus 2)  4. Other Income that would be lost if operations were interrupted i.e. non-standing charges (Please see Note 1 below.) includes rents, interest, service fees  5. Total Revenues (3 plus 4)	_____  _____  _____  _____  _____	_____  _____  _____  _____  _____
<b><u>DEDUCTIONS</u></b>  6. Purchases during the year  7. Non-standing Expenses (Please see Note 1 below.) -discontinued expenses in the event of interrupted operations -includes payroll that would not continue, services and supplies purchased from outsiders (i.e. not employees of insured), rent, heat, light, delivery and cartage, advertising, maintenance costs  8. Total Deductions (6 plus 7)	_____  _____  _____	_____  _____  _____
<b><u>GROSS EARNINGS</u></b> (5 minus 8)	_____	_____

**Note 1: Non-Standing Charge or Expense** is defined as a charge or expense which, in the event of a total interruption, would be eliminated.

**Note 2:** Any actual or impending change that would affect values as they have been projected in Column 2 should be notified to the broker as soon as such changes become apparent.

**I certify that the above values in column 1 are true and correct and will notify my broker of any actual or impending changes in column 2 when such changes become apparent.**

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title