



POLICY SUMMARY

Motor Trade

This is a summary of your policy, giving important information about the cover provided so you can check that it is right for you

Arista Motor Trade Policy Summary

We are keen to work in partnership with you and avoid any misunderstandings

Policy Summary

This is a summary of the cover provided by your policy and does not contain the full terms and conditions of the cover, which can be found in the policy document. It is important that you make a fair presentation of the risk to us and read the policy document carefully when you receive it.

Insurance Provider

This insurance is provided by Geo Underwriting Services Limited and the covers are underwritten by Ageas Insurance Limited and certain underwriters at Lloyd's and other insurers for all covers other than for:

1. Essential Business Legal Expenses Section which is underwritten by Brit Insurance Limited administered by ARAG plc
2. Engineering – Equipment Breakdown Section which is underwritten by HSB Engineering Insurance Limited
3. Engineering Inspection Section – service provided HSB Engineering Insurance Services Ltd

Key Covers, Features and Exceptions

Your policy includes the following key covers, features and exceptions, which are detailed in your policy documentation.

Type of Insurance

This policy provides a comprehensive range of covers for the Motor Trade industry with the flexibility to select covers to meet your needs.

Policy Term

The duration of the policy is 12 months from cover inception date, or as detailed in your policy schedule

Motor Trade Policy

Property Damage - Contents - Core Cover

Cover, Features and Benefits

Cover is on an All Risks basis

Cover includes

- Architects, surveyors and other professional fees
- Automatic sum insured reinstatement (subject to additional premium payment)
- Day one reinstatement basis available
- Debris removal
- Index linking provided as standard
- Fire brigade damage up to £10,000
- Fire extinguishing expenses up to £10,000
- Internal and external fixed glass
- Temporary removal for contents, portable computer equipment documents & computer systems records – variable limits
- Contracted sale of vehicle cancelled due to damage to the vehicle
- Lock replacement – premises up to £1,000, Lock replacement vehicles up to £20,000
- Loss of use - customers vehicles up to £25,000
- Loss of metered water up to £10,000
- New vehicles held for sale – loss or damage or stolen but undamaged – up to £5,000
- New vehicle replacement following damage that is more than 50% of the Insured value within 1 year of the date of first registration
- Seasonal increase – 30% increase on Insured vehicles – February, March, August & September

Optional Covers

- Subsidence, Ground Heave and Landslip
- Perishable goods

Significant Exceptions and Limitations - Please refer to your policy document

- Wear and tear, corrosion, gradual deterioration, faulty or defective design and materials
 - Mechanical and electrical breakdown or derangement
 - Faulty or defective workmanship, operational error or omission by you or your employees
 - Pollution or contamination
 - Damage due to escape of water from tanks and pipes, malicious persons (other than fire or explosion) in respect of vacant or disused buildings
 - Vehicles situated off the premises
 - Theft involving dishonest or fraudulent action by your employees or persons lawfully on the premises
 - Unexplained disappearance, shortage or misplacing of information
 - Consequential loss or damage
 - Damage by fire involving the application of heat
 - Minimum standards of security apply
 - The first part of any claim where an excess applies as detailed in the schedule
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- Subsidence caused by new structures bedding down or newly made up ground settling
 - Property in transit (see separate section)
 - Acts of terrorism (separate section available)
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Equipment Breakdown Section – Core Cover

Cover, Features and Benefits

- Cover for breakdown, explosion and collapse and operator error in respect of covered plant
 - Covered plant includes boilers, lifts, air-conditioning, computers, office equipment i.e. faxes, copiers, etc.
 - Computers includes cover for reinstatement of data and increased cost of working
 - Business Interruption
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Significant Exceptions and Limitations - Please refer to your Policy document

- Process or production machinery
 - Equipment used for research, diagnostic (other than Vehicle diagnostic equipment), experimental and scientific purposes
 - Mobile plant and equipment or construction equipment
 - Maximum computer limit £100,000 including reinstatement of data and increased cost of working
 - Maximum business interruption limit £100,000
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Business Interruption Section – Optional Cover

Cover, Features and Benefits

Interruption to your business following an insured loss under the Property Damage section which results in reduced income and increased running costs

Cover includes

- Prevention of access
- Interruption to your business as a result of damage at your suppliers – subject to a limit of 33.33% of gross profit sum insured
- Property at exhibition sites – automatic limit of £25,000
- Property stored – automatic limit 12.5% of gross profit sum insured

Optional covers

- Book Debts
 - Failure of public utilities (electricity, water or gas) lasting more than 4 hours or telecommunications lasting longer than 24 hours – specific limits can be selected
 - Declaration Linked (133 1/3rd uplift)
 - Loss of MOT licence - linked to test fee income
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Significant Exceptions and Limitations - Please refer to your Policy document

- Losses excluded under the Property Damage Section
 - In respect of Book Debts
 - Erasure or distortion of information on computer systems or records
 - Deliberate falsification of business records
 - Keep a copy of your outstanding debit balances in a fire resistant safe or away from the premises
 - In respect of Loss of MOT licence
 - Suspension or warning received during 4 weeks immediately following inception of cover
 - Failure to maintain accurate and up to date documentation
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Money, Personal Accident Assault and Wrongful Conversion Section
– Core Cover

Cover, Features and Benefits

- Loss of money belonging to your business on your premises, in transit, on contract sites, at private homes of key staff and at any bank night safe
- Bodily injury to you or your employees as a result of assault or attempted assault whilst carrying money belonging to the business

Optional Cover

- Wrongful conversion – cover if you purchase a vehicle from someone who is not the true owner
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Significant Exceptions and Limitations - Please refer to your Policy document

- Accompaniment condition
 - Loss due to the fraud or dishonesty of your employees unless discovered within 7 days
 - Shortages due to errors or omissions
 - Losses from unattended vehicles, gaming machines, vending machines or automated teller machines
 - Loss arising outside Great Britain, Northern Ireland, the Channel Islands and the Isle of Man
 - Wrongful conversion – checks required from HPI or Experian
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Goods in Transit Section – Optional Cover

Cover, Features and Benefits

Cover for property insured whilst in transit over land or water anywhere in Great Britain, Northern Ireland, the Channel Islands or the Isle of Man

Cover includes:

- Standard £2000 limit in respect of stock in trade, components and portable hand tools – can be increased
 - Cover for employees personal belongings up to £500
 - Losses to sheets, ropes, tarpaulins and packing materials
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- Damage to customers goods up to £500
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Significant Exceptions and Limitations - Please refer to your policy document

- Losses due to defective or inadequate packing, insulation or labelling
 - Theft or attempted theft of goods from unattended vehicles unless certain guidelines are met
 - Losses due to delay, disappearance or inventory shortage
 - The first part of any claim - your excess
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Legal Liabilities Section – Core Cover

Cover, Features and Benefits

Employers' Liability Sub Section

Protection against your legal liabilities to pay compensation in respect of injury sustained by your employees in the course of the business up to a limit of £10,000,000 including costs and expenses

Cover includes:

- Legal costs and expenses in defending prosecutions under all relevant health and safety legislation
 - Trainees and personnel undergoing work experience
 - Unsatisfied court judgments in favour of employees injured in your employment by third parties
 - Compensation for court attendance as a witness in connection with any claim under this section
 - Worldwide cover (other than USA and Canada) for non-manual employees normally resident in the UK who are temporarily working overseas
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Significant Exceptions and Limitations - Please refer to your Policy document

- Cover for acts of terrorism is limited to £5,000,000 any one event
 - Work in or on or travel to or from any offshore installation
 - Injury to an employee for which compulsory motor insurance is required under Road Traffic Acts legislation
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Public Liability Sub Section

Protection against your legal liability for injury to third parties and damage to their property including nuisance, trespass, obstruction or interference up to the limit stated in the schedule including costs and expenses

Cover extends to include:

- Contingent motor third party liability arising out of the use of vehicles not owned by you within Great Britain, Northern Ireland, the Channel Islands and the Isle of Man
 - Legal costs and expenses in defending prosecutions under all relevant health and safety legislation
 - Defective Premises Act liability
 - Personal liability of employees, directors or partners whilst they are overseas on your business
 - Employees' and visitors' personal belongings
 - Compensation for court attendance as a witness in connection with any claim under this section
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Significant Exceptions and Limitations - Please refer to your Policy document

- Loss or damage to property in your custody or control or to products supplied
- Pollution unless caused by a sudden and identifiable incident
- Territorial Limits exclude USA and Canada unless specifically agreed
- Work in or on or travel to or from any offshore installation
- Cover for any design, formula and advice provided by you for a fee or where a fee would normally be charged is excluded
- Fines penalties or punitive damages
- The first part of any claim - your excess
- Exposure to, inhalation of, fears of the consequences of exposure to/inhalation of, costs incurred in repairing, removing, replacing, recalling, rectifying, reinstating or managing any property arising out of the presence of asbestos

Defective Workmanship / Sales Indemnity Sub Section

Protection against your legal liability compensation costs and expenses following injury or damage by goods that you have sold, supplied, repaired, serviced, tested or delivered up to the limit stated in the schedule

Cover is extended to include:

- Legal costs and expenses in defending prosecutions under Consumer Protection legislation up to £100,000
- Financial Loss – products supplied not being of merchantable quality up to £250,000

Significant Exceptions and Limitations - Please refer to your policy document

- Pollution unless caused by a sudden and identifiable incident
- Territorial limits exclude USA and Canada unless specifically agreed
- Cover for any design, formula and advice provided by you for a fee or where a fee would normally be charged is excluded
- Liability arising out of products supplied which to your knowledge is for use in or on any aircraft or for aviation or aero spatial purposes or for the safety or navigation of marine craft of any sort
- Fines penalties or punitive damages
- Territorial limit for products supplied is worldwide other than those that are known to be sold, supplied, erected, repaired, altered, treated or installed by you in the USA or Canada
- The first part of any claim where an excess applies as detailed in the schedule

Essential Business Legal Expenses

Cover, Features and Benefits

Cover up to £250,000 for your legal costs and expenses for the following:

- Defence of Employment Disputes and payment of Compensation Awards
 - Representation for Tax Investigations and VAT assessments
 - Pursuit of Property disputes
 - Defence of prosecutions relating to Compliance & Regulation
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- Employees Extra Protection defence
 - Legal/Tax Advice and Counselling Helplines
 - Business Legal Services which provides access to a 'free to use' legal services website, providing assistance in drafting important legal documents such as employment contracts and health and safety policies
 - Optional contract disputes and debt recovery covering actions relating to the purchase, hire purchase, lease or maintenance of goods or services providing the amount in dispute exceeds £200
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Exceptions and Limitations - Please refer to your Policy document

- It must always be more likely than not that the claim will be successful
 - You must notify us immediately after you become aware of circumstances that could give rise to a claim
 - No legal costs and expenses will be covered before acceptance of the claim by us
 - Redundancy claims are excluded within the first 180 days of the policy unless equivalent legal cover was in force up until the start of this policy
 - Advice from the legal helpline must be taken and followed prior to serving a notice of redundancy
 - Any dispute relating to a transfer under TUPE
 - You are responsible for the first £250 in respect of tax aspect enquiry claims
 - You are responsible for the first £500 (if the amount in dispute exceeds £5,000) in respect of Contract and Debt Recovery claims
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Terrorism Section – Optional

Cover, Features and Benefits

Covers damage to material property and business interruption caused by acts of terrorism

Significant Exceptions and Limitations - Please refer to your policy document

- Riot, civil commotion, war, invasion, foreign hostilities, civil war, revolution, insurrection
 - Damage to residential property in the name of a private individual
 - Treasury failure to certify any loss caused by an act of terrorism
 - Cover limited to England, Wales and Scotland
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Engineering Inspection Section – Optional

Cover, Features and Benefits

- Covers statutory or non-statutory inspection of items of machinery and plant
 - Inspections carried out by HSB Engineering Insurance Services Ltd
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Significant Exceptions and Limitations - Please refer to your policy document

- Machinery to be maintained and in good working order
 - Where required plant to be dismantled and reassembled as necessary to allow inspection
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Road Risks Section – Core Cover

Cover, Features and Benefits

Standard cover is on a Comprehensive basis

- Protection against your legal liability for bodily injury and damage to property caused by an Insured vehicle – unlimited indemnity in respect of death or injury and £5,000,000 for damage to property
- Loss or damage to any vehicle which is your property or in your custody or control in connection with your business

Cover is extended to include

- Compensation for court attendance as a witness in connection with any claim under this section
- Loss of use – customers vehicles up to £25,000
- Unauthorised movement of vehicles obstructing your premises
- Locks and keys replacement – up to £20,000 any one period of insurance
- New vehicle replacement following damage that is more than 50% of the Insured value within 1 year of the date of first registration
- Foreign use
- New vehicles held for sale – loss or damage up to £5,000

Significant Exceptions and Limitations - Please refer to your policy document for full details

- Wear and tear, failures, breakdowns or breakages of mechanical, electronic or computer equipment
 - Damage to tyres unless caused by an accident
 - Loss of or damage to your vehicle or its contents by theft or attempted theft or an unauthorised person taking and driving it will not be covered if it has been left unlocked, left with the keys in it, left with the windows, roof panel or roof open (in the case of a convertible vehicle) or reasonable precautions have not been taken to protect it
 - Any legal liability caused directly or indirectly by terrorism or any similar event. This exception does not apply where such liability is required to be covered under the Road Traffic Acts. This exception does not apply to damage to your vehicle
 - Death or injury to any employee of the person insured which arises out of or in the course of such employment except where such liability is required to be covered under the Road Traffic Acts
 - Anyone who is insured under any other policy
 - Any accident, injury, loss or damage whilst any vehicle is being used in or on an airport or airfield
 - Any insured vehicle whilst in or on the premises – covered under the property damage section
 - Loss of use other than in respect of customers vehicles
 - The first part of any claim where an excess applies as detailed in the schedule
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Cancellation

We may cancel this policy or any part thereof by giving 7 days notice to Your last known address or in respect of the Road Risks Section in the case of Northern Ireland to the Department of the Environment Northern Ireland

You will have the right to cancel for any reason during the first 14 day period after You receive Your Policy documentation or if You sell the business or cease to trade

Provided there have been no claims made under the policy or that no incident has occurred that is likely to give rise to a claim or that there has been no breach of any policy conditions You shall be entitled to the return of a proportionate part of the premium in respect of the unexpired period of insurance

How to Make a claim

To make a Motor Claim

If you need to report or make a claim for **accident, fire, theft or vandalism** contact our helpline which is open 24 hours a day, 365 days a year on **0345 415 0489**. Please have your policy number to hand when calling.

If you need to make a claim for **windscreen** damage contact our windscreen helpline which is open 24 hours a day, 365 days a year on **0345 128 7905**. Please have your policy number to hand when calling.

All other Claims

To register a claim under any other Section You should contact **Arista Claims** on **0345 415 0492**. If You have a need to seek additional assistance please contact Your insurance agent

If you need additional assistance please contact your insurance agent.

How to Complain

If You have any enquiry or complaint arising from Your Policy please contact Your insurance agent who arranged the Policy for You or the local Arista office quoting the Policy number in all cases

If You have a complaint arising from Your Policy please write to

The Chief Executive,
Arista
55 Bishopsgate
London EC2N 3AS
www.Arista-Insurance.com

After this action if You are still not satisfied with the way a complaint has been dealt with Your complaint may also be referred to the Financial Ombudsman Service The address is

Financial Ombudsman Service
Exchange Tower
London E14 9SR
www.financial-ombudsman.org.uk
Telephone: 0800 023 4567/ 0300 123 9 123
Fax: 020 7964 1001
Email: complaint.info@financial-ombudsman.org.uk

The Financial Ombudsman Service is an independent service in the UK for settling disputes between consumers and businesses providing financial services

Following the complaints procedure does not affect Your rights to take legal proceedings

Financial Services Compensation Scheme

Arista, a trading name of Geo Underwriting Services Limited, and the insurers of this policy are covered by the Financial Services Compensation Scheme (FSCS)

Should We be unable to meet our liabilities You may be entitled to compensation from the scheme depending on the type of insurance and circumstances of the claim.

Further information is available from the FSCS. Their telephone number is 0800 678 1100 or 020 7741 4100. Alternatively, more information can be found at www.fscs.org.uk



Arista is a trading name of Geo Underwriting Services Limited, Registered in England No. 4070987.
Registered Address: Towergate House, Eclipse Park, Sittingbourne Road, Maidstone, Kent ME14 3EN
Authorised and regulated by the Financial Conduct Authority. FCA Register Number 308400
Geo Underwriting Services Limited is a coverholder for certain leading Insurers.

www.arista-insurance.com