



# Professional indemnity section for Non ICA accountants

AXA Business Insurance

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# Professional indemnity section for Non ICA accountants

Your schedule will show if this section is covered

## Important information about this cover

This cover operates on a claims-made basis. This means that we will only provide cover for claims or claim circumstances made against you and notified to us during the period of insurance. We will not cover any claim or claim circumstances arising from an act, error or omission that occurred before the previous work date.

Conditions apply regarding when you must tell us about claims or claim circumstances and these can be found below. You should read these carefully.

## Meanings of defined terms

These definitions apply to this section and are in addition to the policy definitions that have already been described in the Essential Information document. If a word or phrase has a defined meaning it will be underlined in bold print and will have the same meaning wherever it is used in this section.



### **Bodily injury**

Any injury including death, illness, disease, sickness, psychological injury, emotional distress or nervous shock.



### **Claim(s)**

Any verbal or written demand, notice or communication:

- 1) making an assertion for legal remedy or any other form of compensation or remedy
- 2) containing reference to, or serving notice of, intent to start legal proceedings
- 3) invoking any pre-action protocol as set under the Civil Procedure Rules
- 4) referring to arbitration, adjudication or complaint proceedings.



### **Claim circumstances**

Any incident, occurrence, fact, matter or act that you were or are aware of that may give rise to a claim. This includes any criticism of your professional business even if you regard this as unjustifiable.



### **Claim costs**

All costs and expenses incurred by us or by you with our written permission relating to the investigation, defence or settlement of any claim against you, which this policy covers.



### **Documents**

Any documents, information or data, including computer records and electronic data, which are your property or are looked after by or deposited with you in the ordinary course of your professional business which you are responsible. This does not include bearer bonds, coupons, bank or currency notes and negotiable instruments.



### **Employee(s)**

Any person working for you in connection with the professional business:

- 1) under a contract of service with you
- 2) who is hired or lent to you
- 3) who is self-employed
- 4) on a voluntary basis

and who is under your control or supervision.



### **Limit of indemnity**

The amount shown in your schedule as the limit of indemnity.



### **Loss**

The amount that you are legally and personally liable to pay due to a claim, including judgements, awards of damages, awards of claimant costs and amounts that are related to settlements.



### **Pollutant**

Any contaminant, irritant or other substance including, but not limited to asbestos, lead, smoke, vapour, water, oil, oil products, dust, fibres, soot, fumes, acids, alkalis, chemicals, or waste (including materials that have been or are intended to be recycled, reconditioned or reclaimed).



### **Pollution**

Actual, alleged or threatened discharge, seepage, treatment, removal, disposal, dispersal, emission, release or escape of any pollutant or any regulatory order, direction or request to test for, monitor, remove, contain, treat, detoxify, or neutralise any pollutant.



### **Previous work date**

The date from when work you performed is covered. This date is shown on your schedule.

# Meaning of defined terms



## Professional business

Professional services or professional advice directly connected to the activities you have declared to us and undertaken by you or on your behalf.



## Virus or similar mechanism

Program code, programming instruction or any set of instructions intentionally constructed with the ability to damage, interfere with or otherwise adversely affect computer programs, data files or operations, whether involving self replication or not, including but not limited to trojan horses, worms or logic bombs.



## You / your / yourself

- 1) For professional indemnity insurance covers
  - a) The person, firm, company or organisation shown in the schedule as the insured.
  - b) Any person, firm, company or organisation shown in the schedule as an additional insured.
  - c) Any predecessor in business to any firm, company or organisation that is shown in the schedule.
  - d) Any person who is or has been or who becomes a director, partner, member, principal, employee or self employed person, but only for work undertaken for or on behalf of any person or organisation referred to in a, b, or c above.
  - e) Any consultant or former consultant appointed by the person, firm, company or organisation shown in the schedule as the insured, but only for work undertaken for or on behalf of any person or body referred to in a, b, c or d above.
  - f) Any retired partner, retired director or retired member of the firm, company or organisation shown in the schedule as the insured who remains as a consultant to any person, firm, company or organisation shown in the schedule as the insured.
  - g) The estate, heirs, executors, legal or personal representatives of any person referred to in a, b, c, d, e or f above in the event of their death or amounts that are related to settlements.

## What is covered

What is covered	What is not covered
<h3>Breach of professional duty</h3>	
<p>We will cover you for any claim and claim costs that arise from the conduct of your professional business. Provided that the claim is first made against you and notified to us during the period of insurance. And as long as the claim and claim costs relate to a civil liability, including liability for claimant's costs and expenses, arising out of a breach of your professional duty.</p>	
<h3>Compensation for court attendance cover</h3>	
<p>We will compensate you at a rate of</p> <ol style="list-style-type: none"><li>1) £500 per day for any director or partner</li><li>2) £250 per day for any employed person</li></ol> <p>for each day that we request attendance at court as a witness in connection with a claim, for which an award of damages is paid or may be payable under this section.</p>	
<h3>Settlement and defence of claims</h3>	
<p>All claims from the same act, error or omission or series of acts, errors or omissions, as a result of or arising directly or indirectly from the same source or original cause, will be regarded as one claim.</p> <p>If we cover more than one person, firm, company or organisation, our liability to all, as a result of one claim, will not be more than the limit of indemnity.</p> <p>We may at any time pay the limit of indemnity or relevant sub-limit described above. We will then have no further liability for that claim or claim costs except those already incurred at the date of payment of the limit of indemnity.</p> <p>We have the right, but not the obligation, to take control of your claim and conduct the investigation, settlement or defence in your name.</p> <p>If we think it is necessary we will appoint our adjuster, solicitor or other appropriate person to deal with the claim. If you ask us, we may agree to appoint your solicitor, but only on a similar fee basis as our solicitor and only for work done with our prior written approval.</p> <p>After taking into account the commercial considerations of the costs of defence we may choose to settle a claim instead of defending it if we do not think there is a reasonable prospect of success.</p>	

## What is not covered



### Asbestos exclusion

We will not cover any claim directly or indirectly involving asbestos or allegations or concerns relating to asbestos.



### Bodily injury exclusion

We will not cover any claim arising out of bodily injury.



### Breach of patent exclusion

We will not cover any claim arising out of any breach of patent.



### Breach of confidentiality exclusion

We will not cover any claim arising out of any breach of confidentiality committed by you.



### Construction or installation exclusion

We will not cover any claim arising from the conduct of your professional business where you contract to undertake any construction, erection, installation or maintenance works or manufacture or supply materials or equipment (other than project models or displays) in connection with these works.



### Contractual liability exclusion

We will not cover contractual liability.



### Controlling interest exclusion

We will not cover any claim arising from or brought by a firm, company or organisation:

- 1) with a financial interest in you
- 2) in which any of your partners, directors or principals have a controlling interest, unless the claim is brought against you by a source independent of that firm, company or organisation.



### Defamation exclusion

We will not cover any claim arising out of defamation.



### Deliberate acts and omissions exclusion

We will not cover any act, error or omission that you deliberately, spitefully or recklessly commit, condone or ignore.



### Directors liabilities exclusion

We will not cover any claim made against you or your directors, officers or trustees for breach of their duties.



### Dishonesty exclusion

We will not cover any claim arising out of any dishonest or fraudulent act or omission.



### Documents exclusion

We will not cover any claim for loss of or damage to documents.



### Employment exclusion

We will not cover any claim arising out of any kind of employment related dispute or any kind of defamation, discrimination, harassment or unfair treatment relating to any current, former or prospective employees.



### Excess exclusion

We will not pay the excess shown in your schedule. The excess does not apply to claim costs or to the optional cover for lost or damaged documents or court attendance costs.



### Fines and penalties exclusion

We will not cover any fines, penalties, punitive, multiple, aggravated or exemplary damages where these can be identified separately within any award of a Court.



### Foreign work exclusion

We will not cover legal liability arising outside the policy territories, except in respect of temporary visits elsewhere, by persons ordinarily resident within the policy territories.



### Goods supplied exclusion

We will not cover any claim arising out of any goods or materials you have supplied or used, or made arrangements to supply or use or the manufacture, repair, sale, installation or maintenance of any product by you or on your behalf.

# What is not covered



## Infringement of copyright exclusion

We will not cover any claim arising out of any infringement of copyright or registered trademark.



## Insolvency exclusion

We will not cover any claim arising out of or in connection with your insolvency or bankruptcy (including any claim made by your liquidator, provisional liquidator or administrator).



## Internet activity exclusion

We will not cover any claim arising out of:

- 1) the management of financial transactions
- 2) obscene, blasphemous or pornographic material on the internet



## Joint venture exclusion

We will not cover any claim arising from a partnership, venture or joint venture of which you are a member.



## Pollution exclusion

We will not cover any claim directly or indirectly involving pollution.



## Previous claims exclusion

We will not cover any claim or any claim circumstances:

- 1) that has been notified under any other policy before the start of this policy
- 2) that you were aware of or should have been aware of before the start of this policy.



## Previous work exclusion

We will not cover any claim or claim circumstances arising from the performance of your professional business that occurred before the previous work date.



## Property damage exclusion

We will not cover any claim for loss of or damage to property unless directly arising from a breach of duty through a negligent act, error or omission by you in the course of your professional business.



## Property ownership exclusion

We will not cover any claim arising from the ownership, possession, leasing or use of any land or building structure or any other property or goods whether mobile or immobile.



## North American jurisdiction exclusion

We will not cover any claim instituted or pursued:

- 1) within the United States of America or Canada or any territories which come within the jurisdiction of the United States of America or Canada or in which it is contended that the laws of the United States of America or Canada should apply.
- 2) to enforce a judgment obtained in any Court of the United States of America or Canada or any territories which come within the jurisdiction of the United States of America or Canada.



## Radioactive contamination exclusion

We will not cover you for loss of or damage or consequential loss resulting or arising from

- 1) ionising radiation or contamination by radioactivity from any irradiated nuclear fuel or from any nuclear waste from the combustion of nuclear fuel
- 2) the radioactive toxic explosive or other hazardous properties of any explosive nuclear assembly or its nuclear component.



## Terrorist act exclusion

We will not cover you for any damage cost or expense directly or indirectly caused by resulting from or in connection with a terrorist act.



## Trading losses exclusion

We will not cover any claim or claim circumstances arising out of trading losses or trading liabilities incurred by you or any of your businesses.



## Virus exclusion

We will not cover any claim arising out of the transmission or receipt of a virus or similar mechanism.



## War risk exclusion

We will not cover

- 1) any claims caused by or happening through war, invasion, act of foreign enemy hostilities (whether war is declared or not) civil war, rebellion, revolution, insurrection or military or usurped power or Canada should apply.
- 2) confiscation, nationalisation, requisition or destruction of or damage to property by or under the order of any government or public or local authority.



## Section conditions

These conditions of cover apply only to this section

You must comply with the following conditions to have the full protection of your policy.

Conditions may specify circumstances whereby non-compliance will mean that you will not receive payment for a claim. However you will be covered and we will pay your claim if you are able to prove that the non-compliance with these conditions could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

If you are unsure about any of these conditions, please contact us



### Admission of liability condition

In the event of a claim or discovery of claim circumstances, you must not:

- 1) admit liability
- 2) incur any claim costs
- 3) make any offers of settlement
- 4) otherwise prejudice the conduct of defence or settlement of that claim or claim circumstances without first obtaining our written approval. This applies regardless of any complaints handling procedure or if the amount in dispute is less than your excess.



### Claims notification condition

You must tell us as soon as possible within the period of insurance about any claim against you irrespective of your views as to the validity of that claim.

We will not pay your claim where you have not complied with this condition.



### Claim circumstances condition

You must tell us as soon as possible within the period of insurance of claim circumstances.

If claim circumstances that relate to work you performed after the previous work date lead to a claim after the period of insurance has ended, that claim will be deemed to have been made against you during the period of insurance, provided that you told us about those claim circumstances within the period of insurance.



### Claim control and co-operation condition

You must give us all information and assistance that we reasonably require and that is in your power to provide. You must co-operate with us and anyone appointed on our behalf by:

- 1) providing any information, assistance, signed statements or depositions as we may require to comply with any Civil Procedure Rules, Practice directions and Pre-Action Protocols as may be issued
- 2) assisting to present the best possible defence to a claim
- 3) ensuring access to any information that we or our representatives may require in the defence of a claim or the investigation of any claim circumstances, whether or no that information may be privileged
- 4) making payment on demand of your excess in order to comply with the terms of any settlement we have agreed
- 5) providing any information, assistance, signed statements or depositions as we may require to exercise our rights of subrogation
- 6) ensuring that all documents of any description relevant to any claim or claim circumstances are preserved and complete.



### Expiry of period of insurance condition

If you become aware of a claim or claim circumstances in the seven days immediately before the end of the period of insurance and you are unable to tell us, but you then tell us within seven days immediately after the end of the period of insurance, we will accept that you have told us during the period of insurance.