



Miscellaneous Professions

Renewal Proposal

1. NAME(S) OF FIRM

(Please include any predecessors for whom cover is required):

2. ADDRESSES OF THE PRINCIPAL OFFICE

(Please list all other locations by Town, or County if overseas, and identify the supervising Partner/Director at each location. Please provide an appendix sheet if required):

ALL OTHER ADDRESSES BY TOWN/COUNTRY

Principle Contact:	
Telephone Number:	
Fax Number:	
E-Mail:	
Web-site Address:	

3. DATE OF COMMENCEMENT OF CURRENT BUSINESS

DATE OF COMMENCEMENT OF AND CESSATION OF FORMER BUSINESS

(If applicable)

REASON FOR CESSATION OF FORMER BUSINESS

4. FULL DESCRIPTION OF BUSINESS ACTIVITIES

(Please attach brochure(s) if available):

5. RECENT CHANGES

During the last six years, has the name(s) of the Insured/Proposer changed or has any amalgamation or acquisition taken place, or have there been changes of Partners/Directors/Sole Practitioners (i.e. departed, retired or deceased etc..):

Yes No

If “Yes”, please give details below:

6. NEW ACTIVITIES

Please provide details of major new activities being undertaken during the forthcoming financial year, i.e. new offices, new disciplines, territories etc...

Yes No

If “Yes”, please give details below:

7. GROSS FEE INCOME

Please advise (for new insured(s)/proposer(s) start up’s, please estimate the expected fee income):

	Actual for Last Financial Year	Estimate for Current Financial Year	Estimate for Next Financial Year
UK in £	£	£	£
USA or Canada in £	£	£	£
Elsewhere excluding USA or Canada in £	£	£	£
Total in £	£	£	£
Largest total fees from any one client in £	£	£	£
PLEASE STATE THE DATE OF YOUR FINANCIAL YEAR END			

7. QUOTATIONS REQUIRED (If unsure, please contact to discuss or required 'Please obtain various')

Limit of Indemnity	£	£	£
Excess(es)	£	£	£

PLEASE NOTE, IT IS IMPERATIVE THAT SECTION (a), (b) AND (c) OF QUESTION 8 ARE ANSWERED CORRECTLY AS FAILURE TO DO SO COULD PREJUDICE YOUR RIGHTS IN THE EVENT OF A CLAIM ARISING IN THE FUTURE.

8. CLAIMS AND/OR CIRCUMSTANCES

Where necessary, please provide details on an appendix sheet.

a) Claims

During the last ten years, have any claims, or circumstances which may have given rise to a claim, been made against the Firm(s) or predecessors in business or present or former Partners/Directors arising out of the activities of the Firm(s)?

Yes No

If “Yes”, please advise full details including amounts involved and settlement dates, where appropriate, below:

Claims Paid	
Claims Outstanding	

b) Circumstances

Are any of the Partners/Directors, after enquiry, aware of any circumstances which may give rise to a claim against the Firm(s) or its predecessors in business or its/their present or former Partners/Directors?

Yes No

If “Yes”, please advise full details including amounts involved below:

c) Fidelity

- | | | | |
|------|--|-----|----|
| (i) | Has the firm sustained any loss through fraud or dishonesty of any person? | Yes | No |
| (ii) | Does the firm know of any fraud or dishonesty of any present or former Partner/
Director or employee? | Yes | No |

If "Yes", please advise details and explain the precautions taken to prevent recurrence below:

Important

Your personal data may be processed and held by us in our capacity as data controllers in order for us to write and administer your policy and to assist in the claims handling process in accordance with applicable data protection laws. To read our data privacy policy in full and for more information about your data protection rights, please visit our website at: <https://www.barbicanprotect.com/cookies-privacy-policy/>.

DECLARATION

We hereby declare that to the best of our knowledge and belief the foregoing particulars and statements represent a fair presentation of the risk we are seeking to insure.

We hereby undertake to declare any material alterations or amendments to the foregoing particulars and statements which occur prior to the commencement of the contract of insurance.

Signed:

For and on behalf of:

Date:

1. DISCIPLINE PROFILE - Please categorise Firm's business activities and advise approximate percentage breakdown of gross income/fees against each category during the **LAST** financial year

		U.K			USA OR CANADA			ELSEWHERE		
	Accident Investigation		%		%		%		%	
	Agricultural/Forestry/Horticultural Consultants		%		%		%		%	
	Conference/Exhibition Organisers		%		%		%		%	
	Consulting/Analytical Chemists		%		%		%		%	
	Direct Mail Marketing		%		%		%		%	
	Draughtsmen		%		%		%		%	
	Ecologists		%		%		%		%	
Note 1	Employment Agency		%		%		%		%	
	a) Permanent Placements	a)	%	a)	%	a)	%		%	
	b) Temporary Placements	b)	%	b)	%	b)	%		%	
	Environmental Consultants		%		%		%		%	
	Expert Witness, Arbitration		%		%		%		%	
	Food Industry/Food Hygiene Consultants		%		%		%		%	
	Forensic Scientists		%		%		%		%	
	Graphic Designers		%		%		%		%	
	Health & Safety Consultants		%		%		%		%	
	Interim/Locum Managers		%		%		%		%	
	Interior Designers		%		%		%		%	
	Internet Service Provider, Web Site Hosting		%		%		%		%	
	Law Costs Draughtsmen		%		%		%		%	
	Loss Adjusters/Loss Assessors		%		%		%		%	
Note 2	Management Consultants		%		%		%		%	
	Marine Surveyors		%		%		%		%	

1. **DISCIPLINE PROFILE** - Please categorise Firm's business activities and advise approximate percentage breakdown of gross income/fees against each category during the **LAST** financial year

	U.K	USA OR CANADA	ELSEWHERE
Marketing Consultants (excluding direct mail marketing)	%	%	%
Market Research Consultants	%	%	%
Notaries Public	%	%	%
Non-Destructive Testing	%	%	%
Personnel, Human Resource, Training/ Careers Advisors	%	%	%
Public Relations Consultants	%	%	%
Property/Facilities Management	%	%	%
Publishers/Authors/ Broadcasters	%	%	%
Quality Control/Assurance Consultants	%	%	%
Safety Consultants	%	%	%
Telecommunications Consultants	%	%	%
Tour Operators	%	%	%
Town Planners	%	%	%
Trade/Professional Association	%	%	%
Training/Educational Services	%	%	%
Translators	%	%	%
Transportation and Distribution Consultants	%	%	%
Travel Agents	%	%	%
Other (please provide details below):	%	%	%
TOTAL	100%	100%	100%

Note 1 – Employment Agents: please attach a copy of your contract conditions between yourselves and your clients

Note 2 – Please provide a separate note of the breakdown of the different activities you provide as a Management Consultant

2. PROJECT PROFILE

Please list the three largest projects during the last three years:

Start Date	Brief Description	Contract Value	Firm's Fee	Completion Date
		£	£	
		£	£	