

## Motor Insurance Proposal Form

Ref. No./Policy No. <input style="width: 95%;" type="text"/>	Agency No. / Name <input style="width: 95%;" type="text"/>
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IMPORTANT NOTE: Failure to disclose material facts could result in your insurance being cancelled or invalidated. If you are in doubt as to whether a fact is material or not then you should disclose it. Full details of the cover provided appear in the policy document, a copy of which is available on request. The insurer reserves the right to decline any proposal. It is an offence under the Road Traffic Act to make any false statement or withhold any information to obtain a Certificate of Motor Insurance. Insurers pass information to the Motor Insurance Anti-Fraud and Theft Register, run by the Association of British Insurers (ABI). The aim is to help us to check information provided and also to prevent fraudulent claims. When we deal with your request for insurance, we may search the register. Under the conditions of your policy, you must tell us about any incident (such as an accident or theft) which may or may not give rise to a claim. When you tell us about an incident, we will pass information relating to it to the register.

Your insurance cover details will be added to the Motor Insurance Database, run by the Motor Insurers' Information Centre (MIIC). This has been set up to help identify uninsured drivers, and may be searched by the Police to help confirm who is insured to drive. If there is an accident, the Database may be used by insurers, MIIC and the Motor Insurers' Bureau to identify relevant policy information.

YOU - THE PROPOSER	
Surname (Mr/Mrs/Miss/Ms) <input style="width: 95%;" type="text"/>	Forenames <input style="width: 95%;" type="text"/>
Address <input style="width: 95%;" type="text"/>	
County <input style="width: 20%;" type="text"/>	Town <input style="width: 20%;" type="text"/>
Postcode <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>	Age <input style="width: 5%;" type="text"/>
Date of Birth <input style="width: 5%;" type="text"/> / <input style="width: 5%;" type="text"/> / <input style="width: 5%;" type="text"/>	Home Tel. No <input style="width: 10%;" type="text"/> - <input style="width: 10%;" type="text"/>
Business Tel. No <input style="width: 10%;" type="text"/> - <input style="width: 10%;" type="text"/>	Occupation(s) <input style="width: 80%;" type="text"/>
Employers Business <input style="width: 80%;" type="text"/>	How long have you been driving in the UK ? <input style="width: 5%;" type="text"/> year(s)
Are you permanently residing in UK ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you been permanently residing in UK for the past 3 years ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
THE PROPOSED VEHICLE & ITS USE	
Make of Vehicle <input style="width: 20%;" type="text"/>	Exact Model <input style="width: 30%;" type="text"/>
Year of Manufacture <input style="width: 5%;" type="text"/>	Registration No. <input style="width: 20%;" type="text"/>
Date of Purchase of the Vehicle ? <input style="width: 5%;" type="text"/> / <input style="width: 5%;" type="text"/> / <input style="width: 5%;" type="text"/>	Who is the Owner ? <input style="width: 80%;" type="text"/>
Value of Vehicle <input style="width: 80%;" type="text"/>	Engine Size (C.C) <input style="width: 10%;" type="text"/>
Has the vehicle been modified ? if Yes, please provide details <input style="width: 90%;" type="text"/>	
Address where vehicle is kept if different from insured address ? <input style="width: 90%;" type="text"/>	Is the vehicle left hand drive ?
Who is the main user of vehicle ? <input style="width: 80%;" type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will the vehicle be used for any business use (full/part-time) or official use by yourself or any other known driver ?	Is the vehicle kept on a drive overnight ?
If Yes, please provide details of business and/or official use.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name <input style="width: 20%;" type="text"/>	Employer <input style="width: 30%;" type="text"/>
Full Details <input style="width: 30%;" type="text"/>	Approx. annual mileage involved <input style="width: 15%;" type="text"/>
Do you own any other vehicle ? if Yes, please provide details <input style="width: 80%;" type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Give details of any other security devices e.g. immobiliser, wheel nuts, etc. <input style="width: 90%;" type="text"/>	

**YOUR INSURANCE REQUIREMENTS**

Time and Date of Insurance to Commence:  hrs  day  month  year

Will the vehicle be used for: (Please tick as appropriate)

Social, domestic and pleasure only (which includes travel to and from normal place of work) ?

Business purposes by yourself/your spouse ?

Business purposes by yourself/your employer and partner ?

Commercial travelling or motor trade purposes ?

Note: All classes exclude use for racing, competitions, rallies or trials.

Will your car be used for any purpose not provided for in the class of use indicated above ? if Yes, please give details Yes  No

What is your No Claim Discount (NCD) ?  % How many years does this represent ?  years Please attach original proof of your bonus

Do you require No Claim Discount (NCD) protection ? Yes  No

Do you wish driving restricted to:

(a) yourself only Yes  No

(b) yourself & spouse only Yes  No

(c) As per Section 'Drivers of the Proposed Vehicle' Yes  No

Type of cover required (Please tick as appropriate)

Comprehensive  Third Party Fire & Theft  Third Party Only

For Third Party Fire & Theft and Third Party Only

Do you wish to include windscreen and window cover ? (Automatically included in Comprehensive cover) Yes  No

Excess

Do you wish to be responsible voluntarily for the first amount of accidental damage to your vehicle. (Please tick as appropriate)

£100  £200  £250  Others

**DRIVERS OF THE PROPOSED VEHICLE**

Name	Age	Occupation(s)	How many years held full UK driving licence ?	Have there been any accidents/claims or convictions in the last 5 years or any prosecutions pending ? If Yes, please give details below
<b>PROPOSER</b>	>>>	>>>>>>>>>>>>>>>>>>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Details of accidents / claims or losses in the last 5 years**

Name	Date of Accident	Total Payments	Circumstances (including time, speed, road conditions)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Details of convictions in the last 5 years**

Date of Conviction	Nature of Offence	Penalties Imposed (e.g. fine/disqualification)	Circumstances
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Any Additional Material Information. if Yes, please give details  Yes  No

A. Do any of the above-named drivers (including yourself) suffer from or have they ever suffered from a cardiac condition, mental illness or defect, physical disability or infirmity, defective vision, diabetes, epilepsy or sudden attacks of disabling, giddiness or fainting ? Yes  No

B. Are any of the drivers listed above more than 70 years old ? Yes  No

if Yes to A or B, the separate 'Declaration of Health' Form MUST be completed

Name of last/present Insurers  Expiry Date of Current/previous insurance  /  /

Has any insurance company declined your proposal, imposed special conditions, cancelled or refused to renew your policy ? if Yes, please give details Yes  No

## PRIVACY AND YOUR PERSONAL INFORMATION

### 1. Personal Data Obtained and Collected

For the purposes set out in this notice, information including personal information detailed below relating to you (“**Personal Data**”) will be collected and processed by China Taiping Insurance (UK) Co Limited and/or on its behalf by its third party service providers.

#### Personal Data

Including but not limited to: Your name, address, civil status, occupation, date of birth, contact details, credit history, criminal convictions, CCJs, details of previous bankruptcy(ies) or insolvency(ies), previous insurance claims details, bank details, current and previous employment details (including directorships), ELTO reference, health details including medical reports, our medical claims history and details of physical and psychological health or medical conditions.  
Each time you visit our website, we may automatically collect Technical information including IP address.

The controller of this Personal Data is China Taiping Insurance (UK) Co Limited of 2 Finch Lane, London, EC3V 3NA (“**China Taiping Insurance**”, “**CTI**”, “**we**” and “**us**”). If you have any query, please contact [compliance@uk.cntaiping.com](mailto:compliance@uk.cntaiping.com).

We process your Personal Data in accordance with this Privacy Policy also available on <http://uk.cntaiping.com/uk-privacy/> and a copy of which can be provided to you on request.

### 2. How and Why We Process Your Personal Data

The following tables detail how (“**Legal Basis**”) and why (“**Purposes**”) we process your Personal Data. These tables also detail the third party service providers with whom we share your Personal Data (“**Recipients**”) and the period that your Personal Data will be stored (“**Retention**”). **We encourage you to read this section.**

Legal basis for processing	
<b>Purposes</b>	We obtain, collect and process your Personal Data to perform your contact and in particular: <ul style="list-style-type: none"><li>• Check if you are eligible to be insured under the product chosen</li><li>• Consider acceptability of the risk you present to us</li><li>• Underwrite and assess the risk in order to offer you a quotation</li><li>• Process your premium payment</li><li>• Evaluate the risk presented through surveys where relevant</li><li>• Process your claims and/or third parties claims under your policy</li><li>• Investigate claims directly or, where relevant, through appointed loss adjusters or forensic engineers</li><li>• Regulatory reporting and legal obligations</li><li>• To notify you about changes to the product chosen</li><li>• To redistribute risk by means of reinsurance and co-insurance</li><li>• For automated decision making (including profiling) where we need to process your Personal Data you provide us with in order to underwrite your insurance and/or process your claim.</li></ul>
<b>Legal Basis</b>	It is necessary to process this Personal Data in order to: <ul style="list-style-type: none"><li>• Enter and perform our insurance contract with you as well as to allow us to process a claim accordingly</li><li>• Compliance with a legal obligation to which you are subject</li><li>• Where the processing of your personal data is necessary for the public interest or in the exercise of official authority of us</li></ul>
<b>Recipients</b>	Personal Data will be disclosed for these purposes to our third-party service providers or regulators. These Recipients may include: <ul style="list-style-type: none"><li>• Credit check companies</li><li>• Surveyors</li><li>• Solicitors</li><li>• Loss Adjusters and/ or Forensic Engineers</li><li>• Fire brigade Authority or Police</li><li>• Claims handling companies</li><li>• Insurance intermediaries/brokers</li><li>• Banks</li><li>• Reinsurers and other insurance companies</li><li>• Fraud, Money Laundering and Terrorist Financing prevention and detection</li><li>• CUE (Claims Exchange Underwriting)</li><li>• Regulatory and Government Bodies (ELTO, HMT, MID, FCA, PRA, Ombudsman etc.)</li><li>• Approved repairers and garages</li></ul>
<b>Retention</b>	We will retain your Personal Data for as long as your insurance policy is valid with us and for 15 years after.
<b>IMPORTANT</b>	<ul style="list-style-type: none"><li>• We may for some of our products carry out automated decision making (including profiling) to process your personal data in order to underwrite and price your insurance online and/or process your claim. We take care to ensure our profiling is fair, transparent and limited in purpose.</li><li>• In the event that you do not wish to provide us with your Personal Data for all of the above Purposes, we will not be able to process your application and/or offer you an insurance policy.</li><li>• If at any point in the future we need to amend this policy, every effort will be made to make you aware and our website will always have the latest version.</li></ul>

### 3. Cross-Border Transfers of Your Personal Data

We, and certain Recipients (our third party service providers) who process your Personal Data on our behalf may transfer your Personal Data outside the [European Economic Area (“**EEA**”)] to a country that does not provide an adequate level of protection to your Personal Data. Where such transfers occur, we ensure that: a) they do not occur without our prior written authority; and b) that an appropriate transfer agreement is put in place to protect your Personal Data. If you would like to find out more about any such transfers, please contact our Compliance officer.

#### 4. Your Acknowledgment of this Notice and Your Rights

You have rights which allow you to address any concerns or queries with us regarding our processing of your Personal Data:

<b>Right to Object to Processing</b>	In certain circumstances, you have a right to object to our processing of your Personal Data where we process it on the legal basis of: a) our legitimate business interest, including profiling based on our legitimate business interests; or b) your consent to marketing. We may not be able to comply with such a request where we can demonstrate that there are compelling legitimate grounds for us to process your Personal Data which override your interests, rights and freedoms or where the processing of your Personal Data is required for compliance with a legal obligation or in connection with legal proceedings.
<b>Right to Withdraw Consent</b>	You have a right to withdraw your consent, at any time, to our processing of your Personal Data which is based on your consent. Where you exercise this right, our processing of your Personal Data prior to your withdrawal of consent will remain valid.
<b>Right of Access</b>	You have the right to access and obtain a copy of the Personal Data that we hold about you. We will only charge you for making such an access request where we feel your request is unjustified or excessive.
<b>Right to Rectification</b>	You have the right to request that we correct any inaccuracies in the Personal Data stored about you.
<b>Right to Erasure</b>	In certain circumstances, you have the right to request that we erase your Personal Data. For example, you may exercise this right in the following circumstances: <ul style="list-style-type: none"><li>• your Personal Data are no longer necessary in relation to the purposes for which they were collected or otherwise processed by us;</li><li>• where you withdraw consent and no other legal ground permits the processing;</li><li>• where you object to the processing and there are no overriding legitimate grounds for the processing;</li><li>• your Personal Data have been unlawfully processed; or</li><li>• your Personal Data must be erased for compliance with a legal obligation.</li></ul> Where we store your Personal Data for statistical purposes, we may not be able to comply with such a request where it would likely impair such statistical purposes or where we require your Personal Data for compliance with a legal obligation or in connection with legal proceedings.
<b>Right to Restriction</b>	You have the right to restrict our processing of your Personal Data where any of the following circumstances apply: <ul style="list-style-type: none"><li>• where you feel that the Personal Data which we hold about you are not accurate. This restriction will be in place for a period to enable us to verify the accuracy of your Personal Data;</li><li>• where the processing is unlawful and you do not want your Personal Data be erased and request the restriction of its use instead;</li><li>• where we no longer need to process your Personal Data (e.g. any of the Purposes outlined above have been completed or expire), but we require it in connection with legal proceedings;</li><li>• where you have objected to our processing of your Personal Data pending the verification of whether or not our legitimate business interests override your interests, rights and freedoms.</li></ul> Where you exercise your right to restrict our processing of your Personal Data, we will only continue to process it with your consent or in connection with legal proceedings or for the protection of the rights of other people or for reasons of important public interest.
<b>Right to Data Portability</b>	You have a right to receive and transfer the Personal Data that you provide to us in a structured, commonly used and machine readable format where we process your Personal Data on the legal basis of: a) your consent; or b) where it is necessary to perform our contract with you. Where you make such a request, we will directly transfer your Personal Data on your behalf to another controller of your choice (where it is feasible for us to do so).
<b>Right to Object to Automated Decision-Making, including profiling</b>	You have a right not to be subjected to decisions based solely on automated decision-making, including profiling, which produce legal effects concerning you or similarly significantly affects you. We may not be able to comply with such a request where we rely on the legal basis of: a) your explicit consent; or b) where it is necessary to enter and perform our contract with you (as detailed in section 2 above). You will however be entitled to have a person from our company review the decision so that you can query it and set out your point of view and circumstances to us.

If you would like to exercise any of your rights detailed above, please contact [compliance@uk.cntaiping.com](mailto:compliance@uk.cntaiping.com).

You may raise any concerns about China Taiping Insurance's processing of your Personal Data with the Information Commissioner Office on <https://ico.org.uk/>.

#### 5. Changes to this Notice

We may amend this notice on occasion, in whole or part, at our sole discretion. Any changes to this notice will be effective immediately upon sending the revised notice to you by e-mail or post.

If at any time we decide to use your Personal Data in a manner significantly different from that stated in this notice, or otherwise disclosed to you at the time it was collected, we will notify you by e-mail or post and you will have a choice as to whether or not we use your information in the new manner.

If you have questions or concerns about this notice, please contact [compliance@uk.cntaiping.com](mailto:compliance@uk.cntaiping.com)

## DECLARATION

I declare that to the best of my knowledge and belief the information given in this proposal is true in every respect and no material facts which might influence the Company in accepting or assessing this proposal have been withheld. I also declare that if anything on this form has been written by another person then he/she should be acting as my agent for this purpose. I agree that this proposal and declaration shall be the basis of the contract between me and **CHINA TAIPING INSURANCE (UK) CO LIMITED**.

I understand that China Taiping Insurance will pass the information on this form and about any incident I may give details of to ABI so that they can make it available to other insurers. I also understand that, in response to any searches you may make in connection with this application or any incident I have given details of, ABI may pass you information it has received from other insurers about other incidents anyone insured to drive the vehicle covered under the policy have been involved in.

Proposer's signature

Date

**UNDERWRITERS RESERVE THE RIGHT TO DECLINE ANY PROPOSAL, OR TO IMPOSE SPECIAL TERMS. COVER WILL NOT OPERATE UNTIL A COVER NOTE OR CERTIFICATE OF INSURANCE HAS BEEN ISSUED BY CHINA TAIPING INSURANCE (UK) CO LTD OR ITS AUTHORISED AGENT ON BEHALF OF THE UNDERWRITERS.**