



Application for Contingency Exhibitions and Conferences Insurance

Name of Applicant(s): _____

Address: _____

Telephone Number: _____

What is the usual business of the Applicant(s)? _____

How long engaged therein? _____

Event(s) organizer's name (if different than Applicant(s)) _____

Address: _____

Telephone Number: _____

(WHEN MORE THAN ONE EVENT IS TO BE INSURED ATTACH INFORMATION FOR EACH EVENT)

Name of Event(s) to be insured: _____

Subject of Event(s) _____

Venue(s)

Please provide full address(es) and part(s) thereof to be used

Period(s) of tenancy (including the installation and dismantling period)

From: _____ To: _____

Open date of Event(s)

From: _____ To: _____

BEFORE ANSWERING THE FOLLOWING QUESTIONS YOUR ATTENTION IS DRAWN TO THE FACT THAT THE INSURANCE WILL CONTAIN CONDITIONS REGARDING NECESSARY ARRANGEMENTS AND CONTRACTUAL REQUIREMENTS.

Have you signed a written tenancy contract with the Venue(s)? Yes No



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If no, give full details of arrangements. _____

Have all necessary arrangements for the successful fulfilment of the Event(s) to be insured been made? Yes No

If no, give full details of arrangements. _____

Have all necessary licenses, visas, permits been obtained and have all contractual arrangements been made? Yes No

If no, please give full details of arrangements. _____

Type of Event to be insured: _____

Conference with exhibits

Conference with exhibits

Trade show open to public

Trade show not open to public

Teleconference or Event using phone radio or satellite communication link

Please note: Loss arising from this not covered unless agreed by Real Media Canada in writing

Other Events, please specify, with details. _____

Provide the following details of the Event(s) _____

Budgeted expenses \$ _____ Budgeted net profit: \$ _____

Budgeted gross revenue from all sources \$ _____

Expected number of:

Exhibitors \$ _____ Trade Visitors \$ _____

Delegates \$ _____ Paying Visitors \$ _____

What Limit of Indemnity is required? \$ _____



Budgeted Expenses			Budgeted Gross Revenue		
General Administration	\$		Registration Fees	\$	
Printing, promotion and advertising	\$		Rental of facilities	\$	
Venue hire	\$		Venue hire	\$	
Facilities and equipment rental	\$		Advertising income and programme	\$	
Communications costs	\$		T.V. rights	\$	
Wages, salaries and benefits	\$		All other revenue	\$	
Travel and entertainment costs	\$		Total Gross Revenue Less Expenses from A	\$	
All other items	\$		Net Profit	\$	
Total Expenses	\$				

Do these Sums represent the full extent of your financial responsibilities? Yes No
 If no, please give full details.

Please note: when more than one event is to be insured attach information for each Event)

Is/Are the Event(s) held in conjunction with or dependent on another Event? Yes No
 If yes, please provide full details:

Will the non-appearance of any speaker cause cancellation or abandonment? Yes No
 If yes, please provide full details:

Is/are there any part of the Even(s) to be held in the open air, under canvas or in a temporary structure? Yes No



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If yes, please provide full details (please note: losses are not covered unless expressly agreed by Real Media Canada in writing):

Is/are the Venue(s) currently operational and planned to remain so until completion of the Event(s)? Yes No

If no, please give full details.

State the experience of the organizers of this Event with events of this type and size proposed.

Has/Have the Event(s) been held before, under the present management or any other? Yes No

If yes, where and how often?

Has there ever been a loss? Yes No

If yes, please give full details.

Has the Applicant ever suffered a loss whether insured or otherwise in respect of his/ her involvement in any type of Event? Yes No

If yes, please give full details

Are you aware of any matter, fact, circumstance or incident existing or threatened that could possibly affect the Event(s) and might result in a loss under this insurance? Yes No

If yes, please give full details



Conditions of Quotation

Any quotation provided by Reel Media Canada as a result of this application will be subject to:

1. Final acceptance by the applicant(s) and then Reel Media Canada prior to the acceptance date shown in the quotation, after which the resulting insurance cannot be cancelled.
2. The applicant(s) undertaking to advise Reel Media Canada of any change in the information supplied occurring prior to the inception date of any insurance subsequently issued.
3. Reel Media Canada having no obligation to accept the risk if there has been any happening or circumstance, whether advised by the Application(s) or otherwise, arising prior to acceptance by Reel Media Canada which increases or could increase the possibility of a loss or in any way materially alters the risk as quoted. However, Reel Media Canada at their sole discretion may decide to provide an alternative quotation.
4. The Applicant(s) having declared all material facts likely to influence a reasonable Underwriter in determining:
 - a) Whether or not to accept the risk,
 - b) The premium
 - c) The terms, conditions, exclusions, and limitations.
5.
 - a) any applicant, who acts on behalf of others being deemed to have obtained and declared all the information provided after making inquiry of each of them; this condition also applies to any intermediary,
 - b) the applicant(s) accepting the quotation doing so on behalf of all others and accepting responsibility for payment of the premium as detailed in 7. Below.
6. The applicant(s) undertaking that no other insurance has been purchased on this specific risk and none shall be given, the terms, conditions, exclusions, limitations and premium set out in any quotation may be amended by Reel Media Canada.
7. The applicant(s) paying the premium with acceptance of the quotation. If (in accordance with 1 and 3 above) Reel Media Canada do not accept the risk the premium will be returned.

Declaration

To the best of my knowledge and belief the information provided in connection with this application, whether in my own hand or not, is true and I have not withheld any material facts. I understand that non-disclosure or misrepresentation of a **material fact will entitle Reel Media Canada to void the insurance.

**** Please note a material fact is one likely to influence acceptance or assessment of this application by Reel Media Canada: if you are in any doubt as to what constitutes a material fact you should consult your broker****

It is understood that the signing of this application does not bind the Applicant to complete or Reel Media Canada to accept this Insurance but the Applicant agrees that, should a contract of insurance be concluded, this application and the statements made therein shall form the basis of the contract.

I the Applicant accept these conditions as the Proposed Assured or agent of the Proposed Assured



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and that all quotations and any subsequent insurance will become null and void if any of the foregoing conditions are breached.

Signature: _____ Date: _____
Name: _____ Position: _____

If the organizer of the event(s) is other than the proposed assured, then this application must also be signed below by the organizer.

Signature: _____ Date: _____
Name: _____ Position: _____